

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF WAIPAROUS HELD ON TUESDAY, FEBRUARY 7, 2017 AT 6:00 P.M. AT THE COCHRANE RANCHEHOUSE, COCHRANE, ALBERTA.

- PRESENT Mayor Larry Anderson, Deputy Mayor Dan Kingston, Councillor Matt Sundal and Administrator Sharon Plett.
- Called to Order by Mayor Anderson at 7:05 pm
- AGENDA Council reviewed the agenda as posted.
- 17-003 MOVED by Mayor Anderson that council approve the agenda as posted.
CARRIED.
- MARIGOLD LIBRARY Janine Jevne, Summer Village Marigold Library representative attended the Council meeting to introduce herself to the Councillors and to review the programs being offered by Marigold Library. She also outlined the workshops that Marigold trainers will be hosting in the area.
- BENCHES Representatives from the 221st Rockyview Scout troop attended the Council meeting to outline their desire to undertake a capstone project for the Summer Village of Waiparous constructing two log benches and installing them on the trails on the west side of the Village. The troop is requesting \$191 for materials.
- 17-004 MOVED by Mayor Anderson that Council authorize \$225 to construct and install the two benches which will include engraved plaques on the benches.
CARRIED.
Cr. Sundal abstained due to pecuniary interest.
- MINUTES Council reviewed the minutes of the Council Meeting held on November 30, 2016.
- 17-005 MOVED by Deputy Mayor Kingston that the minutes of the Regular Council Meeting of November 30, 2016 be adopted as submitted
CARRIED.
- MINUTES Council reviewed the minutes of the Special Meeting held on January 10, 2017.
- 17-006 MOVED by Cr. Sundal that the minutes of the Special Meeting held on January 10, 2017 be adopted as submitted.
CARRIED.
- CHEQUE REGISTER Council reviewed and acknowledged the cheque register including direct withdrawals and cheques 2460 - 2475 in the amount of \$40,184.82.
- CASH STATEMENTS Council reviewed the Cash Statement for the period ending December 31, 2016 and for the period ending January 31, 2017.

17-008	MOVED by Cr. Sundal that the Cash Statement for the period ending December 31, 2016 and January 31, 2017 be approved as submitted. CARRIED.
FINANCIAL REPORT	Council reviewed the financial reports for the period ending December 31, 2016 and January 31, 2017
17-009	MOVED by Cr. Sundal that Council approve the December 31, 2016 and January 31, 2017 financial reports, as presented. CARRIED.
AUDITED STATEMENT	Council reviewed the audited financial statements for the year ending December 31, 2016.
17-010	MOVED by Cr. Sundal that Council approve the audited financial statement for the year ended December 31, 2016. CARRIED.
2017 BUDGET	Council reviewed the interim budget for 2017. Council discussed the need to place survey markers near some of the properties along the west trail upgrade to identify boundaries.
17-011	MOVED by Cr. Sundal that the 2017 Interim budget be approved up to the next regular Council meeting. CARRIED.
WILLOW DRIVE DRAINAGE AND ROAD OVERLAY	Project deficiencies tabled until spring
COMMUNITY STANDARDS	Council reviewed the draft survey and agreed to circulate it to residents.
FIRE PROTECTION PLAN	Mayor Anderson will set up a meeting with the Ghost River Fire department and councillors to review the Fire Protection Plan. The Administrator circulated a copy of the plan questionnaire with responses from the firesmart committee.
CODE OF CONDUCT	Table to the next meeting
DISASTER SOCIAL SERVICES	The Administrator noted that no volunteers have come forward to lead the Disaster Social Service plan. Without a lead and volunteers to assist, it will be difficult to undertake the mock evacuation exercise. Mayor Anderson indicated that he will look into volunteers and respond back by the end of February.
VOLUNTEERING	Council discussed the lack of volunteers in the Summer Village and agreed that

an article on volunteering be placed in the May newsletter.

TRAIL PROJECT	<p>Council reviewed the staff report regarding the trail project and outlined the following specs for the trails:</p> <ul style="list-style-type: none">Width 4 feetDepth take off soil, leave subsoilDepth of shale 3 inchesMaximum size of excavation equipment 4-5 feet – bobcat <p>There are no drainage issues Excavated materials will be placed on land beside trails Installation of a 4-5 inch pipe to allow water up to the cistern buried about 4 inch There are no bridges or switchbacks on the trail route Stairs will be pressured treated Proposals will be accepted on a Request for Proposal format.</p>
MUTUAL AID CALGARY	<p>Council reviewed the draft mutual aid agreement developed by the City of Calgary. Council acknowledged the financial and liability obligations of the Summer Village in the event of calling the mutual aid agreement.</p>
17-012	<p>MOVED by Mayor Anderson that Council indicate to the City of Calgary their intent to enter into a mutual aid agreement with the City of Calgary. CARRIED.</p>
MARIGOLD LIBRARY	<p>Council acknowledged the Marigold Newsletter.</p>
AUMA	<p>Council acknowledged the AUMA newsletter and the circulation of the first round of MGA regulations for comments.</p>
VELOCITY INTERNET	<p>Council reviewed a letter from Velocity Internet requesting a letter of support for seeking funding. Council noted that they would support their application but will not allow cutting the roads to install the lines. Deputy Mayor Kingston will work with the Administrator to draft the letter of support for Velocity.</p>
17-013	<p>MOVED by Mayor Anderson that Council provide a letter of support to Velocity and that Deputy Mayor Kingston work with administration to draft the letter. CARRIED.</p>
TRAILS	<p>A survey will be undertaken to mark property lines and a request for proposal be prepared.</p>
PUBLIC WORKS	<p>Council indicated that if there is another large volume of snow the Village may need to use a blower to move the snow.</p>
FIRE & EMRG.	<p>Nil</p>

FIRESMART Council indicated that they would like to conduct a Prescribed Burn in the middle of April. Areas to be included is the triangle on the east side by Highway 40; slope behind Wildrose and Highway 40 and by the bridge near Lot 7 Blk 1 on the east side.

The Summer Village of Waiparous will be submitting an application from FRIAA for updating the Wildfire plans. Council indicated their support for the application to FRIAA for updating the Wildfire Mitigation Strategy and Preparedness Guide.

ANNUAL MEETING AND NOMINATION DAY Council discussed either July 1st or July 22 as the Annual Meeting and Nomination Day. Council asked the Administrator to contract Sharon MacDonald to determine if either of those dates would work with her to coordinate the picnic.

NEXT COUNCIL MEETING Council discussed a date for the next regular Council meeting.

17-014 **MOVED** by Mayor Anderson that the next Council meeting be held on Tuesday, May 2, 2017 at 6:00 at the Waiparous Community Services Facility, Waiparous Alberta.
CARRIED

ADJOURN 17-015 **MOVED** by Mayor Anderson that the meeting adjourn at 8:50 pm.
CARRIED.

Mayor

Municipal Administrator