

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF WAIPAROUS HELD ON TUESDAY, MAY 2, 2017 AT 6:00 P.M. AT THE WAIPAROUS COMMUNITY SERVICES FACILITY, WAIPAROUS, ALBERTA.

- PRESENT Mayor Larry Anderson, Deputy Mayor Dan Kingston, Councillor Matt Sundal, Administrator Sharon Plett and 5 residents.
- Called to Order by Mayor Anderson at 6:35 pm
- 17-016 MOVED by Mayor Anderson that Council go in camera at 6:35 pm to discuss personnel related items.
CARRIED.
- 17-017 MOVED by Mayor Anderson that Council come out of the in camera session at 6:40 pm.
CARRIED.
- ROAD COMMITTEE Council reviewed the names that came forward to serve on the road committee.
- 17-018 MOVED by Cr. Sundal that Shirley Begg, Brian Fleming, Jodi Grisdale and Susan Cooper-Parker be appointed to the Highway 40 Road Committee for a three (3) year term to August 31, 2010.
CARRIED.
- MINUTES Council reviewed the minutes of the Council Meeting held on February 7, 2017.
- 17-019 MOVED by Deputy Mayor Kingston that the minutes of the Regular Council Meeting of February 7, 2017 be adopted as submitted
CARRIED.
- CHEQUE REGISTER Council reviewed and acknowledged the cheque register including direct withdrawals and cheques 2476- 2496 in the amount of \$66,197.19.
- CASH STATEMENTS Council reviewed the Cash Statement for the period ending March 31, 2017.
- 17-020 MOVED by Cr. Sundal that the Cash Statement for the period ending March 31, 2017 be approved as submitted.
CARRIED.
- FINANCIAL REPORT Council reviewed the financial reports for the period ending March 31, 2017
- 17-021 MOVED by Cr. Sundal that Council approve the March 31, 2017 financial reports, as presented.
CARRIED.

- 2017 BUDGET AND MSI Council reviewed the draft budget for 2017, acknowledged the increase to the winter road maintenance budget and school requisition and reviewed the MSI grant allocation.
- 17-022 MOVED by Mayor Anderson that Council apply the MSI grant funding in the amount of \$6,331 as follows: \$5,000 for fire and \$1,331 for Waste Management.
CARRIED.
- 17-023 MOVED by Cr. Sundal that Council approve the 2017 Budget.
CARRIED.
- BYLAW 132 Being a Bylaw to set the 2017 Tax Rates.
- 17-024 MOVED by Cr. Sundal that Bylaw 132 be given first reading.
CARRIED
- 17-025 MOVED by Mayor Anderson that Bylaw 132 be given second reading.
CARRIED.
- 17-026 MOVED by Deputy Mayor Kingston that Bylaw 132 be introduced for third reading at this meeting.
CARRIED UNANIMOUSLY.
- 17-027 MOVED by Cr. Sundal that Bylaw 132 be given third reading and declared finally passed.
CARRIED.
- WILLOW DRIVE DRAINAGE AND ROAD OVERLAY The Administrator noted that A & A Paving will be commencing work on the deficiencies late spring, weather permitting.
- COMMUNITY STANDARDS Council reviewed the results of the community standards survey. It was noted that the main area of concern expressed by residents was dogs. It was agreed that excerpts from the dog bylaw be included in the upcoming newsletter.
- FIRE PROTECTION PLAN Mayor Anderson noted that the committee had planned to review the Fire Protection Plan after the prescribed burn and because the burn did not occur would schedule to meet at a later date.
- CODE OF CONDUCT Council indicated that they will hold a teleconference meeting at a later date to approve the code of conduct.
- DISASTER SOCIAL SERVICES The Administrator noted that planning will commence on a mock disaster evacuation plan with Sherri Buryeko and Stew Walkinshaw coordinating the project. This project is part of the 2016 17 FireSmart program. The mock evacuation is scheduled to occur in the fall.

TRAIL PROJECT	Council reviewed trail development plans relative to the proposed bridge replacement. It was agreed to restrict the work to planning and survey this year as the alignment of some of the trails could be affected by the proposed bridge replacement.
ANNUAL MEETING	The Administrator reported that Sharon MacDonald will be coordinating the picnic on Saturday, July 22 nd .
17-012	MOVED by Mayor Anderson that the Annual Meeting be held on Saturday July 22, 2017 commencing at 10:30 am at the Village Picnic Site. CARRIED.
NOMINATION DAY	The Administrator reported that a municipal election will be held in 2017 and that Council is required to set Nomination Day, appoint a Returning Officer and determine if special ballots will be accepted for the election.
17-013	MOVED by Mayor Anderson that Nomination Day be set for Saturday July 22, 2017 between the hours of 10:00 am and 12:00 noon and the Village Picnic Site. CARRIED.
17-014	MOVED by Mayor Anderson that Sherri Bureyko be appointed Returning Officer for the Summer Village of Waiparous 2017 Election. CARRIED.
17-015	MOVED by Cr. Sundal that pursuant to Section 77.1(1) of the Local Authorities Election Act (LAEA), the Summer Village provide for special balloting for the 2017 municipal election and pursuant to Section 77.1(21) LAEA electors may request special ballots in writing delivered to the Office of the Returning Officer either by mail, email or fax and pursuant to section 77.2(3.1) LAEA special ballots must be received by the Returning Officer on or before 4:00 pm on Thursday, August 17, 2017. CARRIED.
AUMA	Council acknowledged the AUMA report on Bill 8 amendments to the Municipal Government Act.
BOW RIVER WATER MGMT	Council acknowledged a copy of the Bow River Water Management Project update as was presented during the April 4, 2017 meeting with stakeholders.
FCM DEFENSE FUND	FCM submitted a request to members to contribute towards a legal defense fund. Council acknowledged and declined.
SUPERNET	Council acknowledged a letter from the Minister of Service Alberta indicating that they are discussing an approach for the future of SuperNet and potential rural broadband.

Deputy Mayor Kingston expressed his concern with the lack of high speed internet to many of the residents in Waiparous. It was suggested that he form a working group of concerned residents to review the topic. A call for interested residents will be placed in the upcoming newsletter.

- BRIDGE** Council acknowledged the letter received from Alberta Transportation indicating their intent to move forward with replacing the bridge in Waiparous and that the new structure will accommodate safe movement of pedestrians.
- GWTA / TRAILS** Deputy Mayor Kingston noted that the GWTA held their annual meeting on April 22nd and have appointed a new board. There are two (2) returning board members.
- PUBLIC WORKS** The Administrator noted that the weed inspector has retired and that the Summer Village will need to appoint a new weed inspector, in compliance with the Weed Control Act. She has inquired with the MD of Bighorn if they would be interested in contracting the services of their current weed inspector to the Summer Village.
- Council noted that they will continue the wood chipping project into 2017, arranging for a chipper and crew to pick up in the Summer Village early in the week of July 24th.
- Council discussed a letter received from a resident regarding the recent spring thaw on Wildrose Place. It was recommended that a note be placed in the upcoming newsletter reminding residents to get to know their neighbours.
- FIRE & EMRG.** Nil
- FIRESMART** Prescribed Burn did not occur on April 29th as originally planned, will be deferred to October.
- STEP PROGRAM** The Administrator noted that the Summer Village was approved funding for a STEP student for 6 weeks, 30 hour per week during the summer of 2017. She noted that the program can only proceed if the Summer Village secures a volunteer supervisor(s) to check in with the student each morning and end of work day and be available for contact during the day, per Work Alone regulations and that a formal orientation of supervisors occur prior to commencement of work by the student. Council requested that a call for volunteers be placed in the upcoming newsletter.
- BYLAW ENFORCEMENT** The Administrator reported that a contract has been negotiated with 10-70 Traffic Safety for undertaking bylaw enforcement for the Summer Village of Waiparous on an as-needed basis. It was also noted that the Bylaw Enforcement committee will need to be populated, to review any complaints filed against the officer.
- 17-016** MOVED by Mayor Anderson that the Summer Village enter into a contract

with 10-70 Traffic Safety and Security Ltd. For bylaw enforcement services.
CARRIED.

17-017 MOVED by Mayor Anderson that T. Miller of 10-70 Traffic Safety and Security Ltd. be appointed bylaw enforcement officer for the Summer Village of Waiparous.
CARRIED.

17-018 MOVED by Mayor Anderson that Dan Kingston be appointed to sit on the Bylaw Enforcement Committee as the Council representative.
CARRIED.

ROAD COMMITTEE Council reviewed the Highway 40 Road Committee and noted that a Councillor is required to sit on the committee as the council rep.

17-018 MOVED by Mayor Anderson that Matt Sundal be appointed as the Council representative on the Highway 40 Road Committee.
CARRIED.

Council also discussed the objectives for the Highway 40 Road Committee indicating that Council requests that the Committee educate themselves on the issue of the bridge replacement, create a strategy and workplan to bring forward to Council.

COMMITTEE PROTOCOLS Council reviewed draft committee protocols for all committees of Council.

17-019 MOVED by Mayor Anderson that Council adopt Committee Protocols.
CARRIED.

OFF HIGHWAY VEHICLES Through a circular from the Province of Alberta, it was noted that all municipalities that reference helmets in their Off Highway Vehicle Bylaws must remove that section from their bylaw as legislation on helmets now falls under provincial jurisdiction.

BYLAW 134 Being a Bylaw to amend Bylaw 126 the Off Highway Vehicle Bylaw.

17-020 MOVED by Mayor Anderson Bylaw 134 be given first reading.
CARRIED

17-021 MOVED by Cr. Sundal that Bylaw 134 be given second reading.
CARRIED.

17-022 MOVED by Mayor Anderson that Bylaw 134 be introduced for third reading at this meeting.
CARRIED UNANIMOUSLY.

17-023 MOEVD by Deputy Mayor Kingston that Bylaw 134 be given third reading and

declared finally passed.
CARRIED.

ADJOURN
17-024

MOVED by Mayor Anderson that the meeting adjourn at 9:07 pm.
CARRIED.

Mayor

Municipal Administrator

Unadopted Draft