



# WAIPAROUS VILLAGE NEWSLETTER

March 2018

## Preparation of the 2018 Assessment Roll

The Assessment Roll for the taxation year 2018 has been **prepared and is open for inspection during regular business hours**. Property owners will have until **June 4, 2018** to appeal their assessments.

## Assessment Notices - Mailed

The 2018 Assessment Notices have been mailed out to property owners on or before **Monday, March 26, 2018**. All assessments were adjusted to reflect the current market values that properties are experiencing in the area. Each property was reviewed on its own merit based on provincial procedures; therefore, the rate of change in assessment will vary from property to property.

The assessors will be available to discuss your assessment with you. Please contact Benchmark Assessment Consultants at 1-800-633-9012 between 8:00 am – 4:30 pm Monday – Friday.

## Council Meeting

The next Regular Council Meeting will be held on **Monday, May 7, 2018**

The meeting will commence at **6:00 pm** and will be held at the Community Services Facility in Waiparous.

Please check the website or call the Village Office to ensure that the meeting will be held.

At the beginning of each council meeting, Council hosts a "Resident Dialogue Session" where residents can informally ask questions, make inquiries, etc. The session will be limited to a maximum of 20 minutes in total and limited to 10 minutes per resident. *(if you attend and notice more than 2 residents wanting to speak, please try not to use the max. 10 minutes so that everyone present has an opportunity to speak)*

If you would like to formally address Council on a specific item, please forward your written request, either by mail, fax or email, stating the nature of your presentation with a summary of the presentation to the Village Office at least one week prior to the meeting in order to be placed on the agenda.

## Annual Meeting

The Village Annual Meeting will be held **Saturday July 21, 2018**. The meeting will **commence at 10:30 am** to discuss the civic business of the Village from the past year. Find out what is happening in your community.

If there are any specific items you would like Council to address at the Annual Meeting, please submit in writing, by June 30<sup>th</sup> to allow Council ample time to review prior to the meeting. The meeting agenda will be posted on the website in early July

The location of the Annual General meeting will be announced once it is determined if the Annual Picnic will be held this year. At this time there is no volunteer that has come forward to run the picnic. If you are interested in volunteering to run this event, please contact the Village office so that we know if a picnic is occurring and we can confirm the meeting location. *Sharon MacDonald has put together a planning manual for the picnic and will be happy to provide the new organizer(s) with a copy of the manual.*

## By-Election – Summer Village of Waiparous

A vacancy on Council has occurred due to the recent resignation of Larry Anderson. *Larry has served on the Waiparous Council for 7 ½ years, first as Deputy Mayor for 3 years and as Mayor for the past 4 ½ years. Thank you, Larry!*

Under the provisions of the Municipal Government Act, Council must hold a by-election to fill the vacancy within 90



Village Office: Box 19554 RPO South Cranston, Calgary, AB T3M 0V4 Phone: (403) 554-5515 Fax: (403) 206-7209  
email: [admin@waiparous.ca](mailto:admin@waiparous.ca) Village Website [www.waiparous.ca](http://www.waiparous.ca)

Deputy Mayor Matt Sundal (403) 850-7850 Councilor B. Fleming (403) 239-2814  
RCMP, Ambulance: 911 Forest Fires: 310-FIRE (3473) toll free -or- Telus Mobility cell phone dial #3473

days of the vacancy occurring. Nomination forms are available from the Village Office and must be handed into the Returning Officer **between 10 am and noon on Saturday, April 28, 2018.**

This council position will be for the remaining three (3) years of Council term's, ending in the summer of 2021.

Anyone interested in running for office is encouraged to check the Guidebook "Running for Municipal Office" available for download on the Municipal Affairs website:

<http://www.municipalaffairs.alberta.ca/documents/Running%20for%20Municipal%20Office%20in%20Alberta%20-%20A%20Candidate%27s%20Guide.pdf>

## What is the role of a Councillor?

A councillor's job is to work with other council members to set the overall direction of the municipality through their role as a policy maker.

The policies that council sets are the guidelines for administration to follow as it does the job of running a municipality.

A councillor will spend a lot of time while on council creating new policies and programs or reviewing the current ones to make sure they are working as they should.

Under the *Municipal Government Act*, councillors have the following duties:

- To consider the welfare and interests of the municipality as a whole and, to bring to council's attention anything that would promote the welfare or interests of the municipality
- To participate generally in developing and evaluating the policies and programs of the municipality
- To participate in council meetings and council committee meetings and meetings of other bodies to which they are appointed by the council
- To obtain information about the operation or administration of the municipality from the chief administrative officer
- To keep in confidence matters discussed in private at a council meeting until discussed at a meeting held in public
- To perform any other duty or function imposed on councillors by this or any other enactment or by the council.

# SUMMER VILLAGE OF WAIPAROUS NOTICE OF NOMINATION DAY

Local Authorities Election Act  
(Sections 12,26)

Notice is hereby given that Nomination Day for the Summer Village of Waiparous, in the Province of Alberta is **Saturday, April 28, 2018** and that nominations for the election of candidates for the following office will be received between the hours of **10:00 am and noon** at the Waiparous Community Services Facility, 2 Wildrose Place, Waiparous Alberta.

<u>Position</u>	<u>Number of Vacancies</u>
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Councillor	1
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Dated at the City of Calgary, in the Province of Alberta this 25th day of March AD 2018

Sherri Bureyko - Returning Officer

*Nomination forms may be obtained from the Returning Officer by contacting the Village Office:*

- phone (403) 554-5515
- fax (403) 206-7209
- email [admin@waiparous.ca](mailto:admin@waiparous.ca)
- download from [waiparous.ca](http://waiparous.ca)

*NOTE: Council term is THREE (3) years.*

## Qualification for Candidates

In order to qualify for nomination as a Councillor, a person is not required to be a resident of Waiparous but must be entitled to vote\* in the election and have been a resident of Alberta for 12 consecutive months immediately preceding election day.

\*a person is entitled to vote if:

a) he (she) is eligible to vote under section 47 of the Local Authorities Election Act

*Sec 47 states that:*

- he (she) be at least 18 years of age,
- a Canadian Citizen and
- has resided in Alberta for 6 consecutive months immediately preceding election day and
- is a resident of the summer village on election day,

b) he (she) is 18, a Canadian citizen and is named on the certificate of title as the person who owns property within the summer village, or

c) he (she) is 18, a Canadian citizen and is the spouse or adult interdependent partner of a person referred to in clause (b).

The candidate must not be ineligible under provisions outlined in the Local Authorities Election Act.

*(The above is being included as information only – for complete information on qualifications and ineligibility, please refer to the Local Authorities Elections Act R.S.A.)*

Information on eligibility and duties of councillors can be found on the Municipal Affairs website. Election information is also available on the Village website.

## Municipal Development Plan

Recent Municipal Government Act amendments have now made it mandatory for small municipalities such as Waiparous to prepare and adopt a Municipal Development Plan (MDP). The MDP is a statutory high-level policy document designed to guide the physical development of the Summer Village over the next thirty years and provide clear direction with regards to the community's social, environmental and economic well-being over time. The Land Use Bylaw and other planning documents must follow the provisions set out in the MDP.

The Province is providing some funding to summer villages that will allow Council to engage the services of a planner to assist them with the development of the plan.

As this is a very important planning document for the community, Council is establishing an ad-hoc steering committee to ensure the residents' vision for the future of the Summer Village is captured in the MDP.

The steering committee will consist of 5-7 members appointed by Council as follows:

- One member of Council,
- One member of the Subdivision and Development Appeal Board who is not a member of Council,
- One member of Administration,
- Two to three members of the general public with a focus of members representing permanent and seasonal residents

If you are interested in serving on the Steering Committee, please check out the Terms of Reference posted on the website and submit your name to the Village Office by April 30th.

## Public Participation Policy

Residents of Waiparous have a great sense of connectiveness with their neighbours and in how they engage and connect with Council. Council encourages public engagement on a wide range of policies and directions that affect the community.

Council has recently adopted a Public Participation Policy which will provide residents with an understanding how Council will engage with the public as decisions are being made. The policy is available to view on the Village website.

## Volunteers Needed....

### Subdivision and Development Appeal Board

the Village has a three (3) person board comprised of Village residents that hear appeals on both Development Permits and Subdivision Applications. Currently there are two (2) vacancies on the Board. The Province is developing a training program for board members, which will be available in the near future. For more information, please contact the Village Office.

### Highway 40 Road Committee

Council is inviting interested residents to submit their name to serve on the Committee. All names received by the Village Office on or before **Monday, April 30, 2018** will be brought forward to Council for consideration of appointment. The appointment is for three (3) years).

For more information on the Highway 40 Road Committee and the Bridge Replacement Project, please visit the Summer Village of Waiparous website at [www.Waiparous.ca](http://www.Waiparous.ca)

## Rural Crime Watch

Rural Alberta RCMP detachments across our province have seen a 16 per cent

increase in Criminal Code offences over the past five years. Crime happens everywhere, but in a rural area, where there are fewer people to see what is going on, it is essential to have as many eyes and ears out there as possible to observe suspicious activities and report them to the RCMP. The purpose of a Rural Crime Watch program is to improve awareness of the potential for crime and promote crime prevention through the communication of information. The role of a Rural Crime Watch member is to observe and make note of information that can be passed on to the RCMP which can be helpful in the investigation of criminal



activity and help lead to arrests and charges being laid.

**So how do we protect ourselves?** The list includes things like remembering to arm your home security system when you leave, dogs in the home, no trespassing signage, Rural Crime Watch Member signage, lock your vehicles and your home, including your garage or sheds, present your home as occupied when you are away for extended periods by hiring a house sitter and using light timers.

**How do we help each other?** Watch your neighbours' property and check in with them if what you observe may affect them. Note and report suspicious activity. Become an active Rural Crime Watch member. Continually Observe, Record, Report. When reporting crimes in progress call 911 or Cochrane RCMP 403-932-2211. Suspicious activity calls to 403-851-8000. Be simple, clear, and address who, what, when, where.

In the Waiparous area, the local Rural Crime Watch organization is the Cochrane Foothills Protective Association (CFPA). The area served is that of the Cochrane Detachment of the RCMP.

To become a Rural Crime Watch member, application forms can be obtained from the Cochrane RCMP Detachment Office, Fish & Wildlife Office, or from the Waiparous area Director, Paul Clark [paul.clark@mdbighorn.ca](mailto:paul.clark@mdbighorn.ca)

For more information contact: [cochraneruralcrimewatch@gmail.com](mailto:cochraneruralcrimewatch@gmail.com) or attend the **CFPA Annual General Meeting on Saturday April 21, 2018 1:00 pm at the Frank Wills Hall in Cochrane.**

### Every Crime has 3 Elements

- A victim
- A perpetrator
- A place

**If you change or remove one of the three, no crime can take place.**

- **Become an informed Rural Crime Watch member**
- **Get Active and become involved**
- **Together we can make a difference.**

## Waiparous Community Association

Community events like the annual picnic and the fall craft show have become events many residents look forward to each year. The organization and execution of events like these take a group of

volunteers to make it happen. If you are interested in spearheading this initiative in your community contact the Village office for more information.

## Building or Reno Plans?

When planning for any new construction or renovations in the Village, please check if any development or safety code permits are required.

Review the Land Use Bylaw located on our website [www.waiparous.ca](http://www.waiparous.ca) or contact the development officer at Planning Protocol 2 Inc. to see if a development permit is required. Call 403-230-5522 or email [rod@planningprotocol2.com](mailto:rod@planningprotocol2.com) With regards to Building, Gas, Electrical, Plumbing and Sewage permits, Alberta Municipal Affairs' accredited agencies issue permits in Waiparous. For more information on safety codes permits, check out the following website: <http://www.safetycodes.ab.ca/Public/Pages/CodesPermits.aspx>



**Fire Insurance.....**Please check your fire insurance policy to confirm that Waiparous' nearest "manned" fire station is in the Town of Cochrane. Ghost River Fire Hall is the first responder for Village fires, however, they are classified as a volunteer fire department. It is important that your insurance company is aware of that.

Also, under the provisions of the fire bylaw, property owners can be billed for the cost of fighting fires on their property. This can amount to thousands of dollars. **Check with your insurance company** to ensure that you have adequate coverage for firefighting expenses.

**False Alarms....** If you have a security company that monitors for fires in your home, please note that false alarms responded to will be charged back to the property owner

**Bird feeders Attract Bears...**Regularly clean up debris beneath bird feeders. Put away your bird feeders in early spring (April 1) and don't put them back up until mid-November. Bring hummingbird feeders in at night.

**Weed Control....** Reminder that the Village is now required to monitor noxious weeds in the Village. Property owners will be required to *destroy* weeds identified as Prohibited Noxious on their property and *control* weeds identified as Noxious. For description of noxious weeds please visit the Village website [www.waiparous.ca](http://www.waiparous.ca) and click on the section "Links"

**Marigold Library:** The Summer Village of Waiparous is a member of the Marigold Library. Permanent residents are provided access to the Library to You (L2U) service (formally paperbacks by mail), TRAC cards and much more. All residents are welcome to use the Paperback deposit located in the FireHall at Benchlands. For more information on Marigold library services, please visit [www.marigold.ab.ca](http://www.marigold.ab.ca) or call 1-855-934-5334 for more information.

## Dog Owner Reminder....

The Summer Village has a zero tolerance for aggressive dogs... make sure dogs are **on a leash** when off your property **AT ALL TIMES**. Check out the Dog Bylaw on the website for rules and regulations relating to dogs.

## Waiparous.ca

Don't forget to check the Village Website for bylaws, FireSmart info, current news, and updates.

## 2017 Financial Statements

The 2017 audited financial statements are available upon request by contacting the Village Office. Enclosed with this newsletter is a summary of the financial statement information.

Please contact the Village Office if you have any questions regarding the financial statements.



## Community News

### Ghost/Waiparous Trails Assoc. Annual Meeting

Saturday May 12, 2018

Time: 10:00 am – 12 noon

Waiparous Community Services Facility

### Gardening in the Mountains

April 12<sup>th</sup> 7pm – Exshaw Community Hall

Interested in honing your gardening skills? Whether you're new to gardening or want to learn some new skills, this event will help you overcome the unique challenges of gardening in and around the eastern slopes. Christian Wright from Alpine Edible Schoolyards will be discussing various methods and advice on how to be successful at gardening in these challenging areas.

This event is **FREE** however, registration is required. Please contact Andrew at [andrew.richmond@mdbighorn.ca](mailto:andrew.richmond@mdbighorn.ca) or 403-673-3611 ext.241 to register today!

### Septic Sense

April 26<sup>th</sup> 6:30pm – Beaupre Community Hall

The MD of Bighorn together with Alberta Onsite Wastewater Management Association and Land Stewardship Centre Presents Septic Sense: Solutions for Rural Living

Understanding and taking care of your septic system

- What a septic system is and how it works
- Regulations
- Design and installation
- Appropriate use of your septic system
- Maintaining your septic system
- Troubleshooting

This event is **FREE** however, please **pre-register before April 19, 2018** by contacting Andrew Richmond at: [andrew.richmond@mdbighorn.ca](mailto:andrew.richmond@mdbighorn.ca) or 403.673.3611 ext. 241 to register today!

## Stay in Contact

**Do we have your email address?** If not, please send us your email address and you will receive newsletters along with timely notices regarding the Summer Village. Help us preserve trees and curb costs.

**Summer Village of Waiparous**  
**Consolidated Statement of Financial Position**  
**As at December 31, 2017**

	2017	2016
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash and temporary investments	463,876	421,771
Taxes and grants in lieu receivables		4,332
Trade and other receivables	5,071	4,890
	<u>468,947</u>	<u>430,993</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	79,563	81,034
Deposit liabilities	8,550	8,550
Deferred revenue	155,154	146,751
	<u>243,267</u>	<u>236,335</u>
<b>NET FINANCIAL ASSETS (DEBT)</b>	<u>225,680</u>	<u>194,659</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets	789,480	821,185
Prepaid expenses	2,000	6,258
	<u>791,480</u>	<u>827,443</u>
<b>ACCUMULATED SURPLUS</b>		
Unrestricted surplus (deficit)	20,316	20,316
Restricted surplus		
Planning	4,000	4,258
Animal Control	8,256	6,406
Emergency Disaster	14,002	5,000
Road Maintenance	7,184	6,934
Trails	398	558
Capital Public Works	11,695	2,693
Building	4,000	
FireSmart Initiative	2,000	
CIP Interest	392	392
General Operating Reserve	28,214	21,883
Contingency Reserve	27,224	27,224
Millrate Stabilization	100,000	100,000
Equity in tangible capital assets	789,480	821,185
<b>TOTAL</b>	<u>1,017,160</u>	<u>1,016,849</u>

**Summer Village of Waiparous**  
**Schedule of Segmented Disclosure**  
**For the Year Ended December 31, 2017**

	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	Total \$
<b>REVENUE</b>							
Real Property Taxes	150,596						150,596
Linear property taxes	263						263
	<u>150,859</u>						<u>150,859</u>
Less:							0
Calgary RCSSD School Board	3,235						3,235
Alberta School Foundation Fund	68,598						68,598
Net municipal taxes	<u>79,026</u>						<u>79,026</u>
Government transfers	6,331	34,555	444	-	1,260		42,589
User fees and sales of goods	135	-	-	-	-		135
Investment income	1,898	-	-	-	-		1,898
Contributed assets	-	-	-	-	-		0
Other revenues	11,300	-	-	-	-		11,300
	<u>98,691</u>	<u>34,555</u>	<u>444</u>	<u>-</u>	<u>1,260</u>		<u>134,949</u>
<b>EXPENSES</b>							
Contract & general services	37,677	36,078	3,717	1,170	663	7,971	87,276
Purchases from other governments	-	7,500	-	-	-	1,836	9,336
Salaries and wages	251	-	-	-	2,880		3,131
Goods & supplies	568	2,250	-	-	640	708	4,166
Transfers to local boards	-	-	-	-	628		628
Other expenses	28	-	-	-	160		188
	<u>38,525</u>	<u>45,828</u>	<u>3,717</u>	<u>1,170</u>	<u>4,970</u>	<u>10,514</u>	<u>104,725</u>
<b>NET REVENUE, BEFORE AMORTIZATION</b>	<u>60,166</u>	<u>(11,274)</u>	<u>(3,273)</u>	<u>(1,170)</u>	<u>(3,710)</u>	<u>(10,514)</u>	<u>30,224</u>
Amortization expense		16,750	17,006	-	184	1,226	35,166
<b>NET REVENUE</b>	<u>60,166</u>	<u>(28,024)</u>	<u>(20,279)</u>	<u>(1,170)</u>	<u>(3,895)</u>	<u>(11,740)</u>	<u>(4,942)</u>