

**Summer Village of Waiparous
Regular Council Meeting Tuesday November 27, 2018 6:00 pm
Super 8 Hotel, 11 West Side Drive, Cochrane Alberta.**

In Attendance

**Mayor M. Sundal
Deputy Mayor B. Fleming**

**Chief Administrative Officer, S Bureyko
2 members of the public**

Call To Order

This meeting was called to order by Mayor Sundal at 6:30pm.

Acceptance of the Agenda

Council reviewed the agenda.

18-073

Moved by Mayor M. Sundal that the agenda be adopted as presented.

CARRIED

Delegations

Nil

Councillor S. MacDonald entered meeting at 6:33pm

Minutes

September 10, 2018 Regular meeting

Council reviewed the minutes of the Regular Council Meeting held on September 10, 2018.

18-074

Moved by Deputy Mayor B. Fleming that the regular council meeting minutes of September 10, 2018 be approved as circulated.

CARRIED

Old Business

Highway 40 Bridge

Council acknowledged the receipt of the FUNCTIONAL REVIEW AND EVALUATION REPORT: Alternative Alignments for Upgrading Highway 40:14 Within the Summer Village of Waiparous Northwest of Cochrane, Alberta from Alberta Transportation.

18-075 *Moved by Mayor M. Sundal that the Council support the recommendation of the 2018 Functional Review and Evaluation Report that “we recommend that Alberta Transportation adopt Alignment Option 1A for upgrading Highway 40:14 within the Summer Village of Waiparous”.*

CARRIED

Further to this resolution Council directed administration to draft a letter to the Minister of Transportation affirming their support for the recommendation within the Functional Review and Evaluation Report. This letter is to be circulated to The Summer Village of Waiparous MLA, Cameron Westhead and Alberta Transportation.

There was discussion with the members of the road committee regarding next steps and what questions the Summer Village still has for Alberta Transportation. Council directed administration to request a meeting for fact finding purposes with Alberta Transportation. A comprehensive list of questions and concerns will be developed by Council, administration and the Road Committee to facilitate a productive meeting with Alberta Transportation.

Further discussion with the Road Committee continued to determine how the members wanted to proceed in their volunteer roles.

18-076 *Moved by Deputy Mayor B. Fleming that effective immediately the Highway 40 Road committee be disbanded, and it is with great thanks and gratitude for their time and commitment that the two remaining members, Shirley Begg and Jodie Grisdale be released from their appointments.*

CARRIED

18-077 *Moved by Councillor S. MacDonald that Shirley Begg and Jodie Grisdale be appointed to a 1-year term as Special Advisors to the Council of the Summer Village of Waiparous, with the primary objective of providing recommendations and advice to Council regarding the Highway 40 Bridge upgrade project.*

CARRIED

BYLAW 133 Code of Conduct Review

Council reviewed the amendments to the Code of Conduct Bylaw.

18-078 ***MOVED by Councilor B. Fleming that Bylaw 138 be given first reading.***

CARRIED

Finance and Administration

Cheque Register

Council reviewed and acknowledged the Cheque register including direct withdrawals and cheques 2601 to 2617 in the amount of \$33,399.79

Monthly Bank Statement October 31, 2018

Council reviewed the Monthly Bank Statement for the period ending October 31, 2018

18-079 ***Moved by Mayor M. Sundal that the Monthly Bank Statement for the period ending October 31, 2018 be approved.***

CARRIED

Balance Sheet Report as of October 31, 2018

Council reviewed the Balance Sheet for the period ending October 31, 2018

18-080 ***Moved by Mayor M. Sundal that the Balance Sheet Report for the period ending October 31, 2018 be approved.***

CARRIED

Balance Variance Report as of October 31, 2018

Council reviewed the Balance Variance for the period ending October 31, 2018

18-081 ***Moved by Mayor M. Sundal that the Balance Variance Report for the period ending October 31, 2018 be approved.***

CARRIED

2019 Interim Municipal Budget

18-082 *Moved by Deputy Mayor B. Fleming that Council approve the draft budget as the interim municipal budget for 2019*

CARRIED

Council discussed the need for an annual inspection and maintenance in the Community Services Building for Fire Safety equipment such as the emergency lighting, the building fire extinguishers and the first aid kit.

18-083 *Moved by Councillor S. MacDonald that Council enter into a contract with Banff Fire and Safety for annual inspection and maintenance of the Fire Safety Equipment in the Community Services Facility located at 2 Wildrose Place, Waiparous, Alberta*

CARRIED

Correspondence

Council acknowledged the following correspondence as received:

Fortis Alberta – 2019 Proposed Rates
Forwarded letter from ASVA re: New Ministry performance measures and associated municipal indicators
Bill 23 Fact Sheet - Government of Alberta
Spray Lakes Sawmills - Forest Management Plan Workshop Invitation and Information Package
The Crossing at Ghost River Open House Invitation
Rural Crime Watch Newsletters for October and November
Email from Velocity – update on Wireless network pilot
Bighorn Country – Feedback request from Alberta Environment and Parks
Resident Letter

Committee Reports

Highway 40 Road

See Old Business 5.1

Public Works

Council discussed current Snow ploughing contract. Mayor Sundal and Deputy Mayor Fleming will put out the two empty sand bins and Mayor Sundal will organize a delivery of sand to fill the Village bins
Parking signs will be deferred to the spring.

FireSmart

The Fire Guardian has completed inspections of fire pits for the Village. Administration is working on Fire Pit permits and is in the process of sending them out to residents

Trails and GWTA

The video of the Back 40 FireSmart info sessions has been posted on the Village website

Council reviewed current and historical maps for the upcoming municipal trails project. It was discussed that the trail linking the East and West side of the Village is the priority, and the area for the trail to be created will be flagged in the spring.

Emergency Services

Deferred to the next meeting.

New Business

Financial Policy

18-084

Moved by Mayor M. Sundal that administration develop a Purchasing and Financial Controls Policy for review at the Regular Council Meeting in the Spring of 2019.

CARRIED

Administration Performance Review

Council Discussed the Provincial template for CAO performance feedback and agreed to use that format. Administration will circulate a blank template to each councillor. The CAO performance review is scheduled for the Regular Council meeting in Spring of 2019.

Next Meeting

18-085

Moved by Mayor M. Sundal that the next Regular Meeting of the Council of the Summer Village of Waiparous be held on March 5, 2019 at the Cochrane Super 8, commencing at 6:00 pm.

CARRIED

Adjournment

18-086

MOVED by Mayor M. Sundal that being that the agenda matters have been concluded the meeting adjourned at 9:43 pm.

CARRIED

Mayor

Chief Administrative Officer