

MINUTES OF THE SPECIAL MEETING OF THE COUNCIL OF THE SUMMER VILLAGE OF WAIPAROUS HELD ON MONDAY, FEBRUARY 11, 2018 AT 7:30 P.M. AT THE GHOST LAKE COMMUNITY SERVICES BUILDING, GHOST LAKE, ALBERTA FOR THE PURPOSE OF DISCUSSING THE FOLLOWING;

1. *Acknowledge letters from residents and GWTA*
2. *Outline / Clarify the process of the Back40 FireSmart activities for communicating with residents in the SV Waiparous*
3. *Confirm / Clarify Open House communication Process*
4. *Bid process vs sole sourcing rules within the FRIAA grant model*

PRESENT	Mayor Matt Sundal, Deputy Mayor Brian Fleming, Councillor Sharon MacDonald and Chief Administrative Officer Sherri Bureyko.
	Called to Order by Mayor Sundal at 7:41 pm.
ACKNOWLEDGE COMMUNICATION	The members of Council acknowledge the receipt of letters from 4 residents and one letter from the President of the GWTA. These letters all include concerns regarding the FireSmart work currently occurring in the Back40, and plans for future work
COMMUNICATION PROCESS	<p>Council discussed the historical process that was used to communicate with residents regarding the Back40 FireSmart project. Council directed administration to develop a 1 page Fact Sheet for distribution to residents regarding Phase 3 timeline and proposed implementation of remainder of the FireSmart Plan.</p> <p>Administration was directed to contact the CAO of the MD of Bighorn and inform him that Council is requesting that they defer the implementation of Phase 3 so that an information/education session can be held in the summer of 2019, with the work to be scheduled for late 2019 or early 2020.</p> <p>Council directed administration to send out a communication to the SV residents and to respond to the GWTA to follow up on the status of Phase 3. This is to be sent once an answer is received from the MD of Bighorn regarding the request to postpone Phase 3 in favor of scheduling an info session this summer before more work is begun.</p> <p>Administration was directed to work with the MD to determine how best to communicate progress on the FireSmart plan with Summer Village residents.</p> <p>Council directed administration to provide educational information on the SV website from FireSmart Canada.</p> <p>Council stated that there will be an Open House held in March 2019 for the purpose of discussing the Back40 FireSmart plan. It was requested that it be set up as an informal opportunity for residents to come and discuss with</p>

	Council both concerns and positives regarding the work to date, as well as gain a better understanding of the Back40 Lease and our role as a leaseholder, the implementation of the Resource Management Plan and the Back 40 FireSmart Plan. Date and time to be determined.
OPEN HOUSE COMMUNICATION	It was clarified that Council has requested further consultation regarding Phase 3 in the form of an Open House – Information Session to be held in the Summer of 2019, prior to any more work being started. Date and location to be determined.
BID PROCESS	Administration was directed to seek clarification from the MD of Bighorn on the procurement process they follow and ensure the FireSmart project bids meet the required guidelines.
ADJOURNMENT	MOVED by Mayor Sundal that the meeting adjourn at 8:51 pm.

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Mayor

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Chief Administrative Officer