

Summer Village of Waiparous
Regular Council Meeting Tuesday May 7, 2019 6:00 pm
Summer Village of Waiparous Community Services Facility

IN ATTENDANCE

Mayor M. Sundal
Deputy Mayor B. Fleming
Sharon MacDonald

Chief Administrative Officer, S Bureyko

CALL TO ORDER

This meeting was called to order by Mayor Sundal at 6:20pm.

ACCEPTANCE OF THE AGENDA

Council reviewed the agenda.

19-016 ***Moved by Mayor Sundal that the agenda be adopted as presented.***

CARRIED

DELEGATIONS

Nil

MINUTES

Council reviewed the minutes of the Regular Council Meeting held on March 12, 2019.

19-017 ***Moved by Councilor MacDonald that the minutes of the Regular Council Meeting held March 12, 2019 be approved as circulated.***

CARRIED

FINANCE AND ADMINISTRATION

Cheque Register

Council reviewed and acknowledged the Cheque register including direct withdrawals and cheques 2644 to 2656 in the amount of \$29,424.63

Monthly Bank Statement

Council reviewed the bank reconciliations for the General Account from September - Dec 31, 2018 and January – April 30, 2019 and for the Investment Account for 2018 and January – April 2019.

19-018 ***Moved by Deputy Mayor Fleming that the monthly bank reconciliations for the General Account from September – December 2018 and January – April 2019 and for the Investment account for 2018 and January - April 2019 be approved.***

CARRIED

Balance Sheet Report as of April 30, 2019

Council reviewed the Balance Sheets for the period ending April 30, 2019.

19-019 *Moved by Mayor Sundal that the Balance Sheet Report for the period ending April 30, 2019 be approved.*

CARRIED

2019 Final Budget

Council reviewed the draft budget for 2019. It was discussed that there are no requisitions from the provincial government at this time for School taxes and that MSI grants have not been announced. For planning purposes, the 2018 values have been used in the budget for School requisitions, Operating and Capital MSI grants.

The capital plan was reviewed in depth and. Administration was directed to begin the process of developing RFQ's for the following capital projects in 2019:

- Trail Extension Design and Public Participation
- Drainage on Wildrose Place
- Pedestrian Crossing lights – potentially 4 locations
 - Willow and Forestry
 - Wildrose and Forestry
 - Chickadee and Forestry
 - Eagle and Forestry

19-020 *Moved by Deputy Mayor Fleming that Council approve the 2019 Budget*

CARRIED

Bylaw 139

19-021 *Moved by Mayor Sundal that Bylaw 139 be given a first reading*

CARRIED

19-022 *Moved by Councillor MacDonald Sundal that Bylaw 139 be given a second reading*

CARRIED

19-023 *Moved by Deputy Mayor Fleming that Bylaw 139 be introduced for third reading at this meeting*

CARRIED UNANIMOUSLY

19-024 *Moved by Councillor MacDonald that Bylaw 139 be given third reading and declared finally passed.*

CARRIED

OLD BUSINESS

Purchasing and Financial Policies

Council reviewed the following Policies

- Purchasing Policy
- Signing Authority Policy
- Employee and Volunteer Expense Policy
- One Time Grant Policy

19-025 *Moved by Deputy Mayor Fleming that the Purchasing Policy, Signing Authority Policy, Employee and Volunteer Expense Policy, and the One Time Grant Policy be approved.*

CARRIED

Back 40 FireSmart

Councillor MacDonald provided an overview of the Summer Village of Waiparous Open House. It was well attended, and Council felt that the residents appreciated the opportunity to discuss their concerns. High priority areas of concern from the comments in the Open House:

- Pedestrian Sign on Willow needs to be fixed still
- Mossy area needs to be protected
- Old trails re-established
- Follow up communication after education session sent out in November

Administration was directed to connect with the MD Bighorn administration and set up a meeting to discuss the ongoing concerns with the Back40 FireSmart work, as well as to set up a meeting with all 3 stakeholders including the GWTA executive.

Administration was directed to send a Letter of Support to the MD of Bighorn indicating support for the ongoing FireSmart efforts.

19-026 *Moved by Deputy Mayor Fleming that the Council of the Sumer Village of Waiparous confirms their continuing support of the FireSmart Work being completed in the Back40 and reaffirm their commitment to continue to facilitate communication and education opportunities for residents throughout the summer and fall of 2019.*

CARRIED

Trail Project

Administration was directed to submit an RFQ for trail design, public consultation and project management.

Highway 40 Bridge

Administration provided draft letters for the newly elected MLA, Miranda Rosin and the Minister of Transportation Ric McIver soliciting support and a confirmation that the recommendations for the 2018 Functional review would be endorsed. Administration was directed to make some edits before sending them out.

Road Deficiencies Update

Administration and members of Council are scheduled to meet with the Engineers to discuss the road deficiencies and completion of the project, as well as to discuss the overland flooding on Wildrose.

CAO Performance Review

19-027 ***Moved by Councillor MacDonald that the 2019 Performance Review for the Chief Administrative Officer be approved as submitted***

CARRIED

CORRESPONDANCE

Council acknowledged the following correspondence as received:

- ASVA Newsletter
- CFPA Annual Report
- RCW Newsletter
- Local Authority Elections Act Changes

COMMITTEE REPORTS

Council discussed the following Committee updates:

Public Works

Council discussed the following updates:

- Sand bin placed in December 2018 on Eagle Drive.
- One of the large grey bins on Forestry Trail near Hummingbird will be swapped with a yellow bin, and the larger bin place by the Community Services Building to store extra sand/salt mix
- Administration spoke with CCI contractor and confirmed sign that was removed last year will be replace this spring once the ground has thawed.

FireSmart

- FireSmart committee has a work bee planned for Saturday September 28, 2019 depending on grant from FireSmart Canada for Wildfire Community Preparedness Day

Trails and GWTA

- March 13 is GWTA meeting - prep for their AGM. Deputy Mayor Fleming will be in attendance
- Open House will be held by Council to provide an opportunity for residents in the area to provide feedback on the Back 40 Fire Smart work that is currently happening and being planned for the future.
 - Open House will be held on March 16, 2019 at the Benchlands Firehall meeting room
 - Council will be on hand to provide information and answer questions regarding the Back 40 lease, and the FireSmart plan for the area.

Municipal Development Plan

The contractor is working on the Draft plan and the Steering Committee will be meeting in May to review the Draft. A Public Open House will follow after the Steering Committee Meeting.

Emergency Services

Administration reported that she would be meeting with Rob Morton, an Emergency Management Field Officer in the South-Central Region for the Alberta Emergency Management Agency on March 24.

The meeting will be to learn more about the legislated changes to the Local Authority Emergency Management Regulation and what it means to our Municipality.

NEW BUSINESS

ANNUAL MEETING

Administration was directed to coordinate with the volunteers for the Annual picnic and determine the best date for the Annual Meeting. The first choice is Saturday July 13 at 10 am, second choice is Saturday July 20 at 10am.

Invitations to attend will be sent to the RCMP, MLA Rosin, the GWTA, and Forestry

NEXT MEETING

19-028 ***Moved by Mayor Sundal that the next Organizational Meeting of the Council of the Summer Village of Waiparous be held on July 13, 2019 in Waiparous commencing at 9:30 am.***

CARRIED

ADJOURNMENT

19-029 ***MOVED by Councillor MacDonald that being that the agenda matters have been concluded the meeting adjourned at 9:51pm.***

CARRIED

Mayor

Chief Administrative Officer