

**Minutes of the Regular Meeting of the Council of the Summer Village of Waiparous**  
**Monday Feb 3, 2020 4:00pm**  
**Vecova Recreation Centre**  
**3304 33 St NW Calgary, AB**

---

**In Attendance**            Mayor M. Sundal  
                                 Deputy Mayor B. Fleming  
                                 Councillor C. Wauthier  
                                 Chief Administrative Officer, S. Bureyko  
                                 2 guests

**Call To Order**            This meeting was called to order by Mayor Sundal at 4:05pm.

**Delegates**                        Sgt. Ryan Singleton , Operations Support NCO from the Cochrane RCMP Detachment attended the Council meeting to meet with council regarding 2020 initiatives and priorities. The main priorities that were identified included speed mitigation on Highway 40 through the Village, and crime reduction. The plan for 2020 is to continue the enhanced speed reduction enforcement that we saw in the Village in 2019

**Approval of the Agenda**       Council reviewed the agenda  
                                 The following items were added

- 10.3 Velocity

**20-001**    ***MOVED by Mayor Sundal that the agenda be approved as amended.***

**CARRIED**

**MINUTES**                        Council reviewed the minutes from:

- Regular Meeting November 4, 2019

**20-002**    ***MOVED by Deputy Mayor Fleming that the minutes of the Regular Meeting held November 4, 2019 be approved as circulated.***

**CARRIED**

**FINANCIALS**

**PAYMENT SCHEDULE**        Council reviewed and acknowledged the Cheque register including direct withdrawals and cheques 2700 to 2722 in the amount of \$44,649.69

**BANK RECONCILIATIONS**    Council reviewed the bank reconciliations for the General Account for November 2019 – January 2020.

**20-003**    ***MOVED by Councillor Wauthier that the monthly bank reconciliations for the General Account for November 2019 – January 2020 be approved.***

**CARRIED**

Council reviewed the bank reconciliations for the Investment Account for November 2019 – January 2020.

**20-004**    ***MOVED by Councillor Wauthier that the monthly bank reconciliations for the Investment Account for November 2019 – January 2020 be approved.***

**CARRIED**

**FINANCIAL STATEMENT** Council reviewed the Balance Sheets for the period ending September 30, 2019.

**20-005** ***MOVED by Deputy Mayor Fleming that the Balance Sheet Reports for the period ending December 31, 2019 and January 2020 be approved.***

**CARRIED**

## **OLD BUSINESS**

**MDP Wording update** Council reviewed the MDP and determined the final wording changes for the consultant. The roads section and corresponding figure will be adjusted.

**OVERLAND FLOODING** Administration reported that this project has been delayed due to snowfall and will start back up in the spring once the snow melts and ground dries up.

**FRIAA EOI** Administration provided an update on the FRIAA FireSmart Grant. The Summer Village was successful in securing a \$6,000 Education Grant. The Vegetation Management Grant was not successful this year. Administration asked Council to confirm if the Education Grant will be used on its own this year with out the Vegetation Management portion proceeding. Council confirmed that the Summer Village will proceed with the Education Grant this year.

**PEDESTRIAN CROSSWALKS** Administration reported that the project is awaiting permit approvals from Alberta Transportation.

**CORRESPONDANCE** Council acknowledged the following correspondence as received:

- Letter from Municipal Affairs – MSI funding 2019
- Municipal Accountability Program
- Insurance Renewal letter
- Police Funding Model correspondence
- RCW newsletter and renewal update

**COMMITTEE RERORTS** Council discussed the following Committee updates:  
**PUBLIC WORKS** Council discussed the following projects that will need to be budgeted for and addressed this summer/year

- Signage – no parking, no river access
- berms

**FIRESMART** Council discussed adding a workbee to the education sessions we will have with the FRIAA grant

**TRAILS AND GWTA** GWTA AGM will be held in Waiparous building. Administration is in contact with GWTA regarding dates of events to post.

**EMERCENCY SERVICES** nil

## **NEW BUSINESS**

**GWTA CARETAKER  
AGREEMENT AND BACK 40  
LEASE REEWAL**

Council determined that they have no concerns with the Agreements as the currently are written.

Administration will attend the meetings with the MD and GWTA as these documents are reviewed and changes suggested for both Councils to review and approve.

**VELOCITY NETWORKS**

Deputy Mayor Fleming reported that Velocity may be interested in working with the Summer Village to put a relay tower on the Village Community Building. Administration was directed to contact Velocity to find out more information.

**NEXT MEETING DATE**

**20-006** *MOVED by Councillor Wauthier that the next Regular Meeting of the Council of the Summer Village of Waiparous be held on Tuesday May 5, 2020 at the Vecova Recreation Centre - 3304 33 St NW Calgary, AB commencing at 4:00 pm.*

**CARRIED**

**ADJOURNMENT**

**20-007** *MOVED by Mayor Sundal that being that the agenda matters have been concluded the meeting adjourned at 7:44pm.*

**CARRIED**

  
\_\_\_\_\_  
MAYOR  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# **SUMMER VILLAGE OF WAIPAROUS**

## **Notice of Special Meeting**

A Special Meeting of the Council of the Summer Village of Waiparous will be held on

**Thursday March 26, 2020**

**1:00 p.m.**

For the purpose of discussing the following:

1. Bylaw 142 - Bylaw to adopt the Summer Village of Waiparous MDP
2. Bylaw 144 – Bylaw to adopt an Inter-collaboration Framework with the MD of Big Horn #8
3. Approval to pay Waste Connections Canada by Auto Pay

Meeting will be held via teleconference with listening capabilities available from the Summer Village Office, Calgary, Alberta  
*(please call 403 510-8083 for information if planning to attend)*

Dated this 18<sup>th</sup> day of March 2020



Sherri Bureyko  
Chief Administrative Officer

**Minutes of the Special Meeting of the Council of the Summer Village of Waiparous**  
**Thursday March 26, 2020 1:00pm**  
**Via Electronic Means**

---

**In Attendance**            Mayor M. Sundal  
                                Deputy Mayor B. Fleming  
                                Councillor C. Wauthier  
                                Chief Administrative Officer, S. Bureyko

**Call To Order**            This meeting was called to order by Mayor Sundal at 1:20pm.

**Approval of the Agenda**      Council reviewed the agenda

**20-008**    *MOVED by Mayor Sundal that the agenda be approved as amended.*

**CARRIED**

**BYLAW 142**

Bylaw to adopt the Summer Village of Waiparous MDP

**20-009**    *MOVED by Deputy Mayor Fleming that Bylaw 142-19 be given second reading.*

**CARRIED**

**20-010**    *MOVED by Councillor Wauthier that Bylaw 142-19 be given third reading and declared finally passed.*

**CARRIED**

**BYLAW 144**

Bylaw to adopt an Intermunicipal Collaboration Framework with the MD of Big Horn #8

**20-011**    *MOVED by Councillor Wauthier that Bylaw 144-20 be given first reading.*

**CARRIED**

**20-012**    *MOVED by Councillor Wauthier that Bylaw 144-20 be given second reading.*

**CARRIED**

**20-013**    *MOVED by Mayor Sundal that that Bylaw 144-20 be introduced for third reading at this meeting.*

**CARRIED UNANIMOUSLY**

**20-014**    *MOVED by Mayor Sundal that that Bylaw 144-20 be given third reading and declared finally passed.*

**CARRIED**

**AUTO PAY SET UP**

Approval to pay Waste Connections Canada by Auto Pay with a \$550 max limit.

**20-015**    *MOVED by Deputy Mayor Fleming that Auto Pay with a max limit of \$550 be set up for Waste Connections Canada.*

**CARRIED**

**ADJOURNMENT**

**20-016**    *MOVED by Mayor Sundal that being that the agenda matters have been concluded the meeting adjourned at 1:44pm.*

**CARRIED**



MAYOR



CHIEF ADMINISTRATIVE OFFICER

**Minutes of the Regular Meeting of the Council of the Summer Village of Waiparous**  
**Tuesday May 5, 2020 4:00pm**  
**Via Web Streaming Service**

---

**In Attendance**            **Mayor M. Sundal**  
                                 **Deputy Mayor B. Fleming**  
                                 **Councillor C. Wauthier**  
                                 **Chief Administrative Officer, S. Bureyko**  
                                 **2 guests**

**Call To Order**            **This meeting was called to order by Mayor Sundal at 4:05pm.**

**Access to 1 Meadowlark Lane**            Council discussed the previous options that had been explored by previous councils for extending the road access to the residents at 1 Meadowlark Lane

Council Directed Administration to contact WSP to request a review and an update to the previously supplied road extension option for Option D – Meadowlark Lane extension, including updated pricing.

Council directed Administration to include this road project to the Capital 5-year plan.

**Delegates**            Kim Polvi and Ron Humphreys were in attendance to discuss the Meadowlark Lane access with council. They expressed their preference with Option D – Meadowlark Lane extension, which supports Councils preferred option as well.

**Approval of the Agenda**            Council reviewed the agenda

**20-017    *MOVED by Mayor Sundal that the agenda be approved as presented.***

***CARRIED***

**MINUTES**            Council reviewed the minutes from:

- Regular Meeting February 3, 2020
- Special Meeting March 26, 2020

**20-018    *MOVED by Mayor Sundal that the minutes of the Regular Meeting held February 3, 2020 and Special Meeting March 26, 2020 be approved as circulated.***

***CARRIED***

**FINANCIALS**

**PAYMENT SCHEDULE**            Council reviewed and acknowledged the Cheque register including direct withdrawals and cheques 2723 to 2742 in the amount of \$43,839.22

**BANK RECONCILIATIONS**            Council reviewed the bank reconciliations for the General Account for February 2020 – April 2020.

**20-019** *MOVED by Deputy Mayor Fleming that the monthly bank reconciliations for the General Account for February 2020 – April 2020 be approved.*

**CARRIED**

Council reviewed the bank reconciliations for the Investment Account for February 2020 – April 2020.

**20-020** *MOVED by Deputy Mayor Fleming that the monthly bank reconciliations for the Investment Account for February 2020 – April 2020 be approved.*

**CARRIED**

**FINANCIAL STATEMENT**

Council reviewed the Balance Sheets for the period ending February 30 2020.

**20-021** *MOVED by Deputy Mayor Fleming that the Balance Sheet Reports for the period ending April 30, 2020 be approved.*

**CARRIED**

**2020 Budget**

Council reviewed the 2020 Budget and discussed each line entry.

**20-022** *MOVED by Councillor Wauthier that Council approve the 2020 Operating Budget, the 2020 Capital Budget, and the 2020 Tax Rate Bylaw.*

**CARRIED**

**Bylaw 144 – 2020 Mill Rate**

Being a Bylaw to set the 2020 Tax Rates.

**20-023** *MOVED by Mayor Sundal that Bylaw 144 be given first reading.*

**CARRIED**

**20-024** *MOVED by Deputy Mayor Fleming that Bylaw 144 be given second reading.*

**CARRIED**

**20-025** *MOVED by Councillor Wauthier that Bylaw 144 be introduced for third reading at this meeting.*

**CARRIED UNANIMOUSLY**

**20-026** *MOVED by Councillor Wauthier that Bylaw 144 be given third reading and declared finally passed.*

**CARRIED**

**OLD BUSINESS**

**TRAILS PROJECT**

Council reviewed the Trails map – determined the 4 priorities to improve  
Public information plan was discussed and RFP timing

**OVERLAND FLOODING**

Administration reported that engineer is planning on resuming the project soon once snow is mostly melted.

**FRIAA GRANT**

Administration provided an update on the FRIAA FireSmart Grant. With the COVID – 19 situation we are allowed to postpone the education portion. The

	plan is to coordinate the education with a vegetation management grant. Council supported postponing until next year
PEDESTRIAN CROSSWALKS	Administration reported that Alberta Transportation has only allowed for 2 permits to install crosswalks, one at Eagle and one at Willow.  We are now waiting on Vendor to confirm a construction schedule which will happen once the ordered systems are received in Calgary.
CORRESPONDANCE	Council acknowledged the following correspondence as received: <ul style="list-style-type: none"> <li>• Resident email – Erosion on Hummingbird Lane</li> <li>• ASVA 2020 Winter Newsletter</li> <li>• April 2020 CFPA Update</li> <li>• RCW Newsletter – Feb</li> <li>• AUMA letter to Minister of Municipal Affairs</li> </ul>
COMMITTEE RERORTS PUBLIC WORKS	Council discussed the following Committee updates: Council discussed the following: <ul style="list-style-type: none"> <li>• Trees on Public Lands <p>3 areas to look at - behind building / along Humingbird Lane / path to bigrock / Municipal lot on Wildrose</p> </li> <li>• Signage</li> <li>• Highway 40 road repair needed</li> <li>• Vehicle Debris cleaned up</li> <li>• Toilet in Building may need some repairs</li> </ul>
FIRESMART	Pump was taken in for repairs.
TRAILS AND GWTA	nill
EMERCENCY SERVICES	Council discussed the current EOC telephone and cost associated. Council directed Administration to cancel the Telus Mobility account associated with the EOC phone.
20-027	<b><i>MOVED by Councillor Wauthier the Municipal Emergency Management Plan be updated to remove the use of the EOC Phone and instead include the approval for the DEM to use their personal cell phone during a declared State of Emergency and receive reimbursement from the Summer Village of Waiparous for the duration of the State of Emergency.</i></b>
	<b>CARRIED</b>
NEW BUSINESS	
COVID - 19	Council discussed the need to post signs on the highway – re no parking or river access  Now that Provincial parks are opening it was determined that we wait a week to see if traffic goes back to thru the Village instead of stopping.



2020 AGM

It was discussed that due to current Public Health restrictions the AGM is not allowed. This year council has directed administration to produce a letter from Council with highlights from 2019 and the plans for 2020 to send out.

NEXT MEETING DATE

**20-028** *MOVED by Councillor Wauthier that the next Regular Meeting of the Council of the Summer Village of Waiparous be held on Tuesday September 15, 2020 at the Vecova Recreation Centre - 3304 33 St NW Calgary, AB commencing at 4:00 pm.*

**CARRIED**

ADJOURNMENT

**20-029** *MOVED by Mayor Sundal that being that the agenda matters have been concluded the meeting adjourned at 7:59pm.*

**CARRIED**

  
MAYOR  
CHIEF ADMINISTRATIVE OFFICER

**Minutes of the Regular Meeting of the Council of the Summer Village of Waiparous**  
**Tuesday September 15, 2020 4:00pm**  
**Via Web Streaming Service**

---

<b>In Attendance</b>	<b>Mayor M. Sundal</b> <b>Deputy Mayor B. Fleming</b> <b>Councillor C. Wauthier</b> <b>Chief Administrative Officer, S. Bureyko</b> <b>4 members of the public</b>
<b>Call To Order</b>	<b>This meeting was called to order by Mayor Sundal at 4:15pm.</b>
<b>Access to 1 Meadowlark Lane</b>	Council reviewed the proposal for Meadowlark Lane extension submitted by the road engineer.
<b>Delegates</b>	Kim Polvi and Ron Humphreys were in attendance to discuss the Meadowlark Lane access with council.
	<b>20-030 <i>MOVED by Councilor Wauthier that administration be directed to research road construction costs for Meadowlark Lane extension as per engineering proposal.</i></b>
	<b>CARRIED</b>
<b>Approval of the Agenda</b>	Council reviewed the agenda, added Velocity Network to Public Works
	<b>20-031 <i>MOVED by Mayor Sundal that the agenda be approved as with amendments.</i></b>
	<b>CARRIED</b>
<b>MINUTES</b>	Council reviewed the minutes from: <ul style="list-style-type: none"><li>• Regular Meeting May 5, 2020</li></ul>
	<b>20-032 <i>MOVED by Deputy Mayor Fleming that the minutes of the Regular Meeting held May 5, 2020 be approved as circulated.</i></b>
	<b>CARRIED</b>
<b>FINANCIALS</b>	
<b>PAYMENT SCHEDULE</b>	Council reviewed and acknowledged the Cheque register including direct withdrawals and cheques 2743 to 2758 in the amount of \$89,956.30
<b>BANK RECONCILIATIONS</b>	Council reviewed the bank reconciliations for the General Account for May 2020 – August 2020.
	<b>20-033 <i>MOVED by Mayor Sundal that the monthly bank reconciliations for the General Account for May 2020 – August 2020 be approved.</i></b>
	<b>CARRIED</b>
	Council reviewed the bank reconciliations for the Investment Account for May 2020 – August 2020.

**20-034** *MOVED by Mayor Sundal that the monthly bank reconciliations for the Investment Account for May 2020 – August 2020 be approved.*

**CARRIED**

**FINANCIAL STATEMENT** Council reviewed the Balance Sheets for the period ending August 31, 2020.

**20-035** *MOVED by Mayor Sundal that the Balance Sheet Reports for the period ending August 31, 2020 be approved.*

**CARRIED**

**2021 INTERIM BUDGET** Council reviewed the 2020 Budget and discussed service levels and 2021 projects.

**OLD BUSINESS**

**TRAILS PROJECT** Council Discussed the Trails Project and reviewed the resident communication flier. Amendments to flier include:

- Revise full trail map
- Crosswalk striping in Phase 3
- Add in Ghost River trail to proposed map
- Add funding dependent statement
- Add in person meeting for Oct 2, 2020 at 6pm via ZOOM

**20-036** *MOVED by Mayor Sundal that the Trails Project Resident Communication Flier be circulated by email and posted on the Summer Village website with amendments.*

**CARRIED**

**OVERLAND FLOODING** Administration provided an update on the project – waiting on engineering design.

**FRIAA GRANT**

**20-037** *MOVED by Mayor Sundal that the Council of the Summer Village of Waiparous acknowledge and support the application for a Vegetation Management FRIAA grant.*

**CARRIED**

**CORRESPONDANCE** Council acknowledged the following correspondence as received:

- MSI Letter from Municipal Affairs
- CFPA Annual Newsletter
- Marigold Library

**COMMITTEE RERORTS  
PUBLIC WORKS**

Council discussed the following Committee updates:

- Signage
- Velocity – internet access

**20-038** *MOVED by Councillor Wauthier that administration be directed to review grant options for working with Velocity to increase village connectivity.*

**CARRIED**

FIRESMART	Nil
TRAILS AND GWTA	Nil
EMERGENCY SERVICES	Committee is reviewing plan for annual update – requires information on last tabletop exercise if there was one.

#### NEW BUSINESS

ROAD IMPROVEMENTS	<p>Council reviewed options for speed control and discussed a list of questions for Alberta Transportation.</p> <ol style="list-style-type: none"> <li>1. Permanent Speed signs</li> <li>2. Step down speeds outside of village 80km to 60km to 30km instead of 80km-30km</li> <li>3. Location of 80 sign as leaving Village to the west</li> <li>4. Location of existing 30km speed signs in village</li> <li>5. Pedestrian crosswalk line painting</li> </ol>
-------------------	---

**20-039 MOVED**

**CARRIED**

#### MARIGOLD LIBRARY

**20-040 MOVED by Mayor Sundal that the Marigold Library rates for 2021 of \$10.75 per capita be approved.**

**CARRIED**

#### MUNICIPAL ACCOUNTABILITY PROGRAM

Administration reported on the findings of the Municipal Accountability Program Review completed in 2020.

#### NEXT MEETING DATE

**20-041 MOVED by Councillor Wauthier that the next Regular Meeting of the Council of the Summer Village of Waiparous be held on Tuesday November 17, 2020 via web streaming**

**for the public and at the Vecova Recreation Centre – for Council, commencing at 4:00 pm.**

**CARRIED**

#### ADJOURNMENT

**20-042 MOVED by Mayor Sundal that being that the agenda matters have been concluded the meeting adjourned at 7:59pm.**

**CARRIED**

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**Minutes of the Organizational Meeting of the Council of the Summer Village of Waiparous**  
**Tuesday September 15, 2020 7:00pm**  
**Via Web Streaming Service**

---

**In Attendance**                      **Mayor M. Sundal**  
   **Deputy Mayor B. Fleming**  
   **Councillor C. Wauthier**  
   **Chief Administrative Officer, S. Bureyko**

**Call To Order**                      **This meeting was called to order by Mayor M. Sundal at 7:00pm.**

**Mayor**

Administration asked for nominations for the one-year term for Mayor  
Councillor Wauthier nominated M. Sundal.  
M. Sundal accepted the nomination.  
There were no further nominations.

**20-043**                      ***MOVED by Councilor Wauthier that M. Sundal be appointed Mayor for the Summer Village of Waiparous for a one-year term.***

**CARRIED**

**Deputy Mayor**

Administration asked for nominations for the one-year term for Deputy Mayor  
Mayor M. Sundal nominated Councillor Fleming.  
Councillor Fleming accepted the nomination.  
There were no further nominations.

**20-044**                      ***MOVED by Mayor M. Sundal that Councillor Fleming be appointed Deputy Mayor for the Summer Village of Waiparous for a one-year term.***

**CARRIED**

**Meeting Dates**

Council discussed meeting dates. The next meeting date will be determined by nomination at each meeting.

**Committee Appointments**

Council reviewed the Council representative positions on various committees.

**20-045**                      ***MOVED by Councilor Wauthier that the following council member committee appointments be set for a one-year term:***

<b><i>Public Works</i></b>	<b><i>Mayor Sundal</i></b>
<b><i>GWTA/LOC</i></b>	<b><i>Deputy Mayor Fleming</i></b>
<b><i>FireSmart</i></b>	<b><i>Mayor Sundal</i></b>
<b><i>Emergency Management</i></b>	<b><i>Councillor Wauthier</i></b>

**CARRIED**

### Council Board Appointments

Council reviewed the Council appointments to the Subdivision Approving Authority.

**20-046**      ***MOVED by Councillor Wauthier that Mayor Sundal and Deputy Mayor Fleming be appointed to the Subdivision Approving Authority for a one-year term:***

**CARRIED**

### Citizen Appointments

Administration reported that there was two openings

**20-047**      ***MOVED by Mayor Sundal that Joleen Molenaar and Jason Marks be appointed as the FireSmart Representatives for a three-year term:***

**CARRIED**

### Adjournment

**20-048**      ***Moved by Mayor Sundal that being that the agenda matters have been concluded the meeting adjourned at 7:15 pm.***

**CARRIED**

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Chief Administrative Officer

**SUMMER VILLAGE OF WAIPAROU'S  
WAIVER OF NOTICE OF SPECIAL MEETING**

Pursuant to Bylaw 130, we the undersigned, hereby waive notice of the special meeting of the Council of the Summer Village of Waiparous to be held at 6 30 pm On Friday October 2 2020 via electronic means for the purpose of

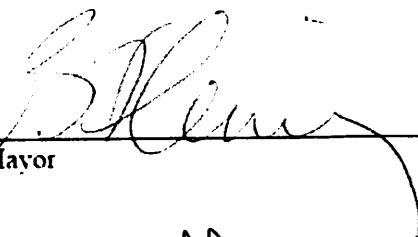
1. Approving Trail Upgrade Project and Directing Administration to issue an RFP
2. Discussion and approval of Community Fire Pit on Public Land at the Summer Village Picnic Area

SIGNED



Matt Sundal (Oct 2, 2020 18:03 MDT)

Mayor



Deputy Mayor



Cheryl Wauthier (Oct 2, 2020 18:07 MDT)

Councillor

Minutes of the Special Meeting of the Council of the Summer Village of Waiparous  
Friday October 2, 2020 6:30pm  
Via Web Streaming Service

---

In Attendance

Mayor M. Sundal  
Deputy Mayor B. Fleming  
Councillor C. Wauthier

Chief Administrative Officer, S. Bureyko

Call To Order

This meeting was called to order by Mayor Sundal at 6:30pm.

TRAIL EXPANSION  
PROJECT

**20-049** *MOVED by Deputy Mayor Fleming that administration be directed to issue an RFP for the Trail expansion project.*

**CARRIED**

COMMUNITY FIRE PIT

Council discussed the option of putting in a community fire pit at the picnic grounds with the following conditions:

- Placement would need to be approved by Council
- Fire Bylaw will need an amendment to allow a larger size of fire pit on Municipal land
- Authorization for use will be provided by the Fire Guardian
- That location will not impede future plans for the picnic area

ADJOURNMENT

**20-050** *MOVED by Mayor Sundal that being that the agenda matters have been concluded the meeting adjourned at 7:15pm.*

**CARRIED**

  
\_\_\_\_\_  
MAYOR  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



**SUMMER VILLAGE OF WAIPAROUS  
WAIVER OF NOTICE OF SPECIAL MEETING**

Pursuant to Bylaw 130, we the undersigned, hereby waive notice of the special meeting of the Council of the Summer Village of Waiparous to be held at:

1:00 pm On Thursday October 29, 2020 via electronic means

for the purpose of :

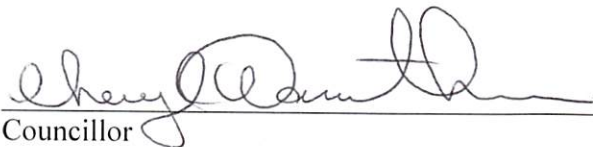
1. Awarding Trail Upgrade Project to successful bidder
2. Discussion and approval of Overland flooding Drainage Project change of scope

SIGNED:



\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Deputy Mayor



\_\_\_\_\_  
Councillor

Minutes of the Special Meeting of the Council of the Summer Village of Waiparous  
Friday October 29, 2020 1:00pm  
Via Electronic Means

---

In Attendance      Mayor M. Sundal  
                         Deputy Mayor B. Fleming  
                         Councillor C. Wauthier  
  
                         Chief Administrative Officer, S. Bureyko

Call To Order      This meeting was called to order by Mayor Sundal at 1:02 pm.

TRAIL EXPANSION  
PROJECT

20-051    *MOVED by Deputy Mayor Fleming that Lucky Loggers be awarded the 2020 Trail Expansion Project Contract*

**CARRIED**

OVERLAND  
FLOODING PROJECT

Council reviewed the updated project scope for the Overland Flooding Project.

20-052    *MOVED by Mayor Sundal that Project 19M-01709-00 prepared by WSP Group Limited be approved and that the project be put out to tender.*

**CARRIED**

ADJOURNMENT

20-053    *MOVED by Mayor Sundal that being that the agenda matters have been concluded the meeting adjourned at 1:21 pm.*

**CARRIED**

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**Minutes of the Regular Meeting of the Council of the Summer Village of Waiparous  
Tuesday November 17, 2020 4:00pm  
Via Web Streaming Service**

---

**In Attendance**      Mayor M. Sundal  
Deputy Mayor B. Fleming  
Councillor C. Wauthier  
Chief Administrative Officer, S. Bureyko

**Call To Order**      This meeting was called to order by Mayor Sundal at 4:12pm.

**Approval of the Agenda**      Council reviewed the agenda, added Velocity Network to Public Works

**20-054**    ***MOVED by Mayor Sundal that the agenda be approved as presented.***

**CARRIED**

**MINUTES**

Council reviewed the minutes from:

- Regular Meeting September 15, 2020
- Organizational Meeting of Council September 15, 2020
- Special Meeting October 2, 2020
- Special Meeting October 29, 2020

**20-055**    ***MOVED by Mayor Sundal that the minutes of the Regular Meeting held September 15, 2020 be approved as circulated.***

**CARRIED**

**20-056**    ***MOVED by Councillor Wauthier that the minutes of the Organizational Meeting of Council held September 15, 2020 be approved as circulated.***

**CARRIED**

**20-057**    ***MOVED by Deputy Mayor Fleming that the minutes of the Special Meeting held October 2, 2020 be approved as circulated.***

**CARRIED**

**20-058**    ***MOVED by Mayor Sundal that the minutes of the Special Meeting held October 29, 2020 be approved as circulated.***

**CARRIED**

**FINANCIALS**

**PAYMENT SCHEDULE**      Council reviewed and acknowledged the Cheque register including direct withdrawals and cheques 2759 to 2770 in the amount of \$48,535.15

**BANK RECONCILIATIONS**      Council reviewed the bank reconciliations for the General Account for September 2020 – October 2020.

**20-059**    ***MOVED by Mayor Sundal that the monthly bank reconciliations for the General Account for September 2020 – October 2020 be approved.***

**CARRIED**

Council reviewed the bank reconciliations for the Investment Account for September 2020 – October 2020.

**20-060** *MOVED by Mayor Sundal that the monthly bank reconciliations for the Investment Account for September 2020 – October 2020 be approved.*

**CARRIED**

**FINANCIAL STATEMENT** Council reviewed the Balance Sheets for the period ending October 31, 2020.

**20-061** *MOVED by Mayor Sundal that the Balance Sheet Reports for the period ending October 31, 2020 be approved.*

**CARRIED**

**2021 INTERIM BUDGET** Council reviewed the 2021 Interim Budget

**20-062** *MOVED by Deputy Mayor Fleming that the 2021 Interim budget be approved as presented with a municipal increase of 0.61% and an overall tax increase of -1.81% until the final budget can be approved in 2021.*

**CARRIED**

#### **OLD BUSINESS**

**TRAILS PROJECT** Administration provided a verbal update

**OVERLAND FLOODING** Administration provided an update on the project.

**OVERLAND FLOODING  
EASEMENT** Council discussed the options and impacts on residents

**20-063** *MOVED by Councillor Wauthier that \$3,000 be approved and administration be directed to engage the engineering firm to add the drainage right of way to Lot 7 Blk 2 Plan 1512778.*

**CARRIED**

#### **FRIAA GRANT**

**20-064** *MOVED by Mayor Sundal that the Council of the Summer Village of Waiparous support the application of a Vegetation Management FRIAA grant for the publicly owned Village lands.*

**CARRIED**

**CORRESPONDANCE** Council acknowledged the following correspondence as received:

- Fall 2020 Alberta Police Interim Advisory Board Quarterly Report
- CFPA Newsletter
- Letter from Minister of Municipal Affairs

**COMMITTEE RERORTS  
PUBLIC WORKS** Council discussed the following Committee updates:  
Current projects and needs reviewed

**FIRESMART** Nil

**TRAILS AND GWTA** Nil

**EMERCENCY SERVICES** Legislative requirements were reviewed.  
Risk assessment reviewed.

## NEW BUSINESS

AEMA Council reviewed Community Emergency Plan.

RCMP Administration provided update on attempts to set up meeting with RCMP.

## RETURNING OFFICER AND SUBSTITUTE RETURNING OFFICER APPOINTMENT

**20-065** *MOVED by Deputy Mayor Fleming that Sherri Bureyko be appointed as the Returning Officer and Robin Bureyko be appointed as the Substitute Returning Officer for the 2021 General Municipal Election.*

**CARRIED**

## ARB CLERK TRAINING

**20-066** *MOVED by Councillor Wauthier that Council approves all costs for Sherri Bureyko to attend ARB Clerk Training and acknowledge that costs will be split 50/50 with the Summer Village of Ghost Lake.*

**CARRIED**

## NEXT REGULAR MEETING OF COUNCIL

**20-067** *MOVED by Councillor Wauthier that the next Regular Meeting of the Council of the Summer Village of Waiparous be held on Tuesday March 2, 2021 via web streaming for the public and at the Vecova Recreation Centre – for Council, commencing at 4:00 pm.*

**CARRIED**

## CONFIDENTIAL ITEM

**20-068** *MOVED by Mayor Sundal that Council go In Camera at 7:48pm to discuss the CAO Annual Performance Review, Pursuant to Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) s. 17 (4)(f) Personal Privacy.*

**CARRIED**

**20-069** *MOVED by Mayor Sundal that Council come out of the In Camera Session at 8:26pm and return to the Regular Meeting.*

**CARRIED**

## ADJOURNMENT

**20-070** *MOVED by Mayor Sundal that being that the agenda matters have been concluded the meeting adjourned at 8:59pm.*

**CARRIED**

  
\_\_\_\_\_  
MAYOR  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER