

**Minutes of the Regular Meeting of the Council of the Summer Village of Waiparous**  
**Monday November 20, 2023, 5:30pm**  
**Super 8, 11 Westside Drive Cochrane, AB**

---

<b>IN ATTENDANCE</b>	<b>Mayor M. Sundal</b> <b>Deputy Mayor C. Wauthier</b> <b>Councilor M. LeBlanc – arrived at 7:00pm</b> <b>Chief Administrative Officer, S. Gaida</b>
<b>CALL TO ORDER</b>	<b>The meeting was called to order by Mayor Sundal at 6:00pm.</b>
<b>APPROVAL OF AGENDA</b>	Council reviewed the agenda.  <b>23-051    <i>MOVED by Mayor Sundal that Council approve the agenda as presented.</i></b> <div style="text-align: right;"><b>CARRIED</b></div>
<b>MINUTES</b>	Council reviewed the Minutes from the September 25, 2023 Regular Meeting and the October 14, 2023 Public Hearing.  <b>23-052    <i>MOVED by Deputy Mayor Wauthier that Council adopt the Minutes from the September 25, 2023 Regular Meeting of Council</i></b> <div style="text-align: right;"><b>CARRIED</b></div> <b>23-053    <i>MOVED by Mayor Sundal that Council adopt the Minutes from the October 14, 2023 Public Hearing.</i></b> <div style="text-align: right;"><b>CARRIED</b></div>
<b>FINANCIALS</b>	
Cheque Register	Council reviewed the cheque register for September 1 – October 31, 2023.  <b>23-054    <i>MOVED by Mayor Sundal that Council accept the cheque register for September 1 – October 31, 2023 as information.</i></b> <div style="text-align: right;"><b>CARRIED</b></div>
November 2023 Financial Report	Council reviewed the November 2023 Financial Report.  <b>23-055    <i>MOVED by Deputy Mayor Wauthier that Council accept the November 2023 Financial Report as information.</i></b> <div style="text-align: right;"><b>CARRIED</b></div>
2024 – 2026 Operating & 2024 – 2029 Capital Budgets	Council discussed the proposed 2024 – 2026 Operating and 2024 – 2029 Capital Budgets. 2024 Operating Budget Changes - Council increased funds to be transferred to reserves by \$100, increased insurance expense by \$215, increased waste management contract services by \$2,000 and added a draw of \$10,000 from Operating Reserves to cover exploratory planning for Community Building Upgrades. Capital Budget Changes – Council moved the \$200,000 Community Building Upgrades Project to 2025, Pedestrian Crossing Solar Signs Project was reduced to \$15,000 to install 1 instead of 2 and the Pathways and Benches Project budget was reduced to \$50,000.

**23-056** ***MOVED by Mayor Sundal that Council adopt the 2024 – 2026 Operating and 2024 – 2029 Capital Budget as amended.***

**CARRIED**

## **OLD BUSINESS**

Administration Update      Administration provided a verbal update on several ongoing projects. Resident concerns and contacts, Intermunicipal Subdivision and Development Appeal Board opportunity, garbage bin concerns, Wildrose Drainage Project caveats registration and options for electricity at the Community Building.

**23-057** ***MOVED by Councilor LeBlanc that Council accept the Administrative Update as information.***

**CARRIED**

Bylaw 157-23 Land Use Bylaw      Council heard a presentation on Bylaw 157-23 Land Use Bylaw outlining the changes proposed as a result of the October 14, 2023 Public Hearing and Council feedback.

**23-058** ***MOVED by Councilor LeBlanc that Council set a second Public Hearing for Bylaw 157-23 for December 7, 2023 at 6:00pm to be held at the Super 8 in Cochrane.***

**CARRIED**

## **NEW BUSINESS**

Policy 23-01 Employee, Council and Volunteer Expense      Council reviewed and discussed Policy 23-01 Employee, Council and Volunteer Expense.

**23-059** ***MOVED by Councilor LeBlanc that Council adopt Policy 23-01 Employee, Council and Volunteer Expense as presented.***

**CARRIED**

Bylaw 158-23 Procedural Bylaw      Council reviewed and discussed Bylaw 158-23 Procedural Bylaw.

**23-060** ***MOVED by Mayor Sundal that Council gives First Reading to Bylaw 158-23.***

**CARRIED**

**23-061** ***MOVED by Councilor LeBlanc that Council gives Second Reading to Bylaw 158-23.***

**CARRIED**

**23-062** ***MOVED by Deputy Mayor Wauthier that Council gives unanimous consent to giving third and final reading to Bylaw 158-23.***

**CARRIED**

**23-063** ***MOVED by Deputy Mayor Wauthier that Council gives Third Reading to Bylaw 158-23.***

**CARRIED**

## Next Council Meetings

**23-064** *MOVED by Deputy Mayor Wauthier that Council hold a Special Meeting on December 7 at 6:00pm at the Super 8 in Cochrane to discuss Bylaw 157-23 Land Use Bylaw.*

**CARRIED**

**23-065** *MOVED by Mayor Sundal that the next Regular Meeting of Council be held January 15 at 5:30pm at the Super 8 in Cochrane.*

**CARRIED**

## COMMITTEE RERORTS

### Public Works/FireSmart

Mayor Sundal provided the following update for the Public Works/FireSmart Committee:

- FRIAA grant application for Vegetation Management on the eastside of the Village and Village roadways has been submitted.
- FRIAA has approved the grant for the spring FireSmart Day
- Alpine Precision will begin Vegetation Management in the southwest quadrant of the Village on December 1.
- Garbage bin has been a concern with garbage dumped around the bin and items deposited in the bin that are not garbage. It has been cleaned up.

### Trails & GWTA

Councilor LeBlanc provided the following update on the GWTA:

- Currently applying for grants
- Working to get a better understanding of firewood collection in the FireSmart pods.
- Working on a naming process for the new trails that will involve members.

### Emergency Services

Deputy Mayor Wauthier provided the following update on the Emergency Services Committee:

- Attended a DEM Course November 15, other committee members will be attending in the new year
- Need to ensure the Village has all Bylaws and Policies in place for Emergency Management
- Need to work with AEMA on an assessment of the Village's Emergency Management Plan and ensure the Village is completing the mandatory exercises.

## ADJOURNMENT

Mayor Sundal adjourned the meeting at 9:30pm

---

**Mayor**

---

**Chief Administrative Officer**