

**Summer Village of Waiparous
Council Meeting Agenda Monday, February 9, 2026 5:30 pm
Community Services Building 2 Wildrose Place, Summer Village of Waiparous, AB**

ITEM	DESCRIPTION
1.	CALL TO ORDER
2.	APPROVAL OF AGENDA
3.	MINUTES
3.1.	Adoption of Minutes <ul style="list-style-type: none">• Regular Meeting November 17, 2025
4.	FINANCIALS
4.1	Cheque Register <ul style="list-style-type: none">• November 18 – December 31, 2025
4.2	December 2025 Financial Report
5.	OLD BUSINESS
5.1	Administration Update
5.2	Community Building Project
6.	NEW BUSINESS
6.1	2026 Assessment Shift
6.2	Marigold Library Systems Revised Agreement & Fee Schedule
6.3	16 Forestry Trail Encroachment
6.4	Renewed Police Funding Model
7.	COMMITTEE REPORTS
8.	CLOSED SESSION
8.1	Closed Session ~ Exception under Section 29(1)(c), of the Access to Information Act ~ Advice from Officials
9.	ADJOURNMENT

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	Adoption of Minutes
Agenda Item:	3.1

RECOMMENDED ACTION

That Council adopt the Minutes of the November 17, 2025 Regular Meeting of Council.

ATTACHMENTS

November 17, 2025 Regular Meeting of Council Minutes

**Minutes of the Regular Meeting of the Council of the Summer Village of Waiparous
Monday November 17, 2025, 5:30pm
SVW Community Services Building, 2 Wildrose Place, Summer Village of Waiparous, AB**

IN ATTENDANCE	Mayor C. Wauthier Deputy Mayor M. LeBlanc Councilor M. Parker Chief Administrative Officer, S. Gaida
CALL TO ORDER	The meeting was called to order by Mayor Wauthier at 5:40pm.
APPROVAL OF AGENDA	Council reviewed the agenda. 25-067 <i>MOVED by Councilor Parker that Council adopt the agenda as presented.</i> CARRIED
MINUTES	Council reviewed the minutes from the October 20, 2025 Regular Meeting of Council. 25-068 <i>MOVED by Deputy Mayor LeBlanc that Council approve the Minutes from the October 20, 2025 Regular Meeting of Council</i> CARRIED
FINANCIALS	
Cheque Register	Council reviewed the cheque register for October 1 – November 17, 2025. 25-069 <i>MOVED by Mayor Wauthier that Council accept the cheque register for October 1 – November 17, 2025 as information.</i> CARRIED
November 2025 Financial Report	Council reviewed the November 2025 Financial Report and discussed funds for the Waiparous Community Association. 25-070 <i>MOVED by Mayor Wauthier that Council accept the November 2025 Financial Report as information.</i> CARRIED
	25-071 <i>MOVED by Deputy Mayor LeBlanc that Council direct Administration to transfer \$550 from the Development Liabilities Account and \$480.02 from the Holdbacks Payable Account to the Waiparous Community Association.</i> CARRIED
2026 Operating & Capital Budget	Council discussed, debated and made changes to the Draft 2026 Operating & Capital Budgets. 25-072 <i>MOVED by Deputy Mayor LeBlanc that Council approve the 2026-2029 Operating Budget and Financial Plan and the 2026-2031 Capital Budget and Financial Plan with the agreed upon changes.</i> CARRIED

OLD BUSINESS

Administrative Update Administration provided a verbal update on several ongoing projects, Resident concerns and contacts, Canada Post Committee, Encroachments & Internet.

25-073 *MOVED by Councilor Parker that Council accept the Administrative Update as information.*

CARRIED

New Highway 40 Bridge Council discussed the plans for the construction of the New Highway 40 Bridge and the reduced weight limits planned for the current bridge.

25-074 *MOVED by Councilor Parker that Mayor Wauthier send an email to Devin Dreeshen, the Minister of Transportation and Economic Corridors and copy MLA Elmeligi and the MD of Big Horn indicating the urgent need for the new bridge on Highway 40 to be constructed and open in 2027 as the current bridge condition is significantly impacting the residents on the west side of the bridge.*

CARRIED

Community Building Project Council discussed the Community Building Project. Administration provided an update on the design status, permitting for the project and the delay is building until spring of 2026.

25-075 *MOVED by Mayor Wauthier that Council accept the Community Building Project update as information.*

CARRIED

NEW BUSINESS

FireSmart & Public Works Committee Appointment Council discussed the appointment of a final member to the FireSmart & Public Works Committee.

25-076 *MOVED by Mayor Wauthier that Council appoint Gordon Eveson to the FireSmart & Public Works Committee for a term to expire August 31, 2028.*

MD of Big Horn ICF Appointment Council discussed the current Intermunicipal Collaboration Framework with the MD of Big Horn and the need to appoint members to the Committee. Council also expressed the need to set up a meeting to discuss potential shared services including garbage, development and bylaw.

25-077 *MOVED by Deputy Mayor LeBlanc that Council appoint Mayor Wauthier and Councilor Parker to the ICF Committee.*

CARRIED

COMMITTEE REPORTS

FireSmart & Public Works Councilor Parker provided the following update for the FireSmart & Public Works Committee:

- Committee met November 16, 2025
- Committee reviewed Terms of Reference & Procedural Bylaw and Councilor Parker was appointed Committee Chair
- May 2, 2026 will be the Community Wildfire Preparedness Day Event. The Committee will work on work-bee activities and speakers. Grants will cover this event costs.
- Discussed plans for 2026
- Culvert & bench inventory have been completed.
- Maintenance on benches and culverts to be completed in 2026.
- In 2026 the Committee will work on a bench addition plan for the 2027 Capital Project.

Trails & GWTA Deputy Mayor LeBlanc provided the following update on the GWTA:

- Many trees were down in the Back 40 from the wind. Trails have been cleared of trees
- GWTA is applying for a grant from the MD of Big Horn for trail cameras and benches

Emergency Services Mayor Wauthier provided the following update on the Emergency Services Committee:

- South Central Mutual Aid agreement is being redone in 2026.
- MD of Big Horn still working on the joint Emergency Management Plan.

CLOSED SESSION

25-078 *MOVED by Mayor Wauthier that Council and Administration go in-camera at 8:38pm.*

CARRIED

Closed Session ~ Exception under Section 29(1)(a), of the Access to Information Act ~ Advice from Officials

25-079 *MOVED by Councilor Parker that Council and Administration come out of in-camera at 9:10pm.*

CARRIED

ADJOURNMENT Mayor Wauthier adjourned the meeting at 9:10pm

Mayor

Chief Administrative Officer

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	Cheque Register
Agenda Item:	4.1

RECOMMENDED ACTION

That Council accept the Cheque Register for November 18 – December 31, 2025 as information.

BACKGROUND

The Cheque Register for November 18 – December 31, 2025 is attached for Council's information. The register includes direct withdrawals and cheques 31-44 for a total amount of \$61,368.01.

Administration has also attached a detailed Credit Card report for the CAO that correspond with the Credit Card Payments in the Cheque Register so Council has the detail around these transactions.

This report includes regular monthly payments, Community Building Project payments, the final 2025 School Requisition Payments, Council Honorariums, FireSmart Expenses, expenses for the startup of the Community Association, 911 Dispatch Fees, tree removal expenses, Development Officer annual expenses and an appraisal expense for 3 Wildrose Place.

OPTIONS / IMPLICATIONS

Option 1

That Council accept the Cheque Register for November 18 – December 31, 2025 as information.

Option 2

That Council accept the Cheque Register for November 18 – December 31, 2025 as information and provide further direction.

ATTACHMENTS

Cheque Register for November 18 – December 31, 2025
CAO Credit Card Detail Report October 28 -December 31, 2025

**Summer Village of Waiparous
Cheque Register
As of 31 December 2025**

Num	Name	Memo	Amount
CASH AND INVESTMENTS			
310-120 · BANK - TD CANADA TRUST			
Debit	TD Canada Trust	November 6, 2025 Credit Card Payment - CAO	-160.60
Debit	ENMAX	Nov 1, 2025 Bill	-107.14
Debit	Telus	Administration Cellphone - November 9, 2025 Bill	-91.30
Debit	Cochrane Lake Gas Co-op Ltd	November 2025 Gas	-77.09
Debit	Waste Connections of Canada	December 2025 Bin Service	-504.68
Debit	ASFF - Provincial Treasurer	December 2025 Public School Requisition	-29,885.03
Debit	ENMAX	Dec 1, 2025 Bill	-111.56
Debit	Telus	Administration Cellphone -December 9, 2025 Bill	-91.30
Debit	TD Canada Trust	December 5, 2025 Credit Card Payment - CAO	-2,481.31
31	Curtis Properties & Landscaping Ltd.	Snow Contract November 15 - December 15, 2025	-1,260.00
32	Suzanne Gaida	November 2025 CAO Contract & Expenses	-4,584.30
33	Joleen Molenaar	FireSmart Expense Claim	-1,397.06
34	Cheryl Wauthier	2025 Honorarium	-600.00
35	Michael LeBlanc	2025 Council Honorarium	-600.00
36	Michael Parker	2025 Council Honorarium	-200.00
37	Government of Alberta..	Incorporation Fee - The Waiparous Community Association	-51.50
38	Silver Fern Tree Services	Danger Tree Removal and Chipping	-1,937.26
39	Perry Appraisal Associates Ltd.	3 Wildrose Place Appraisal	-598.50
40	Calgary RCSSD 1	December 2025 Seperate School Requisition	-1,542.07
41	Planning Protocol	2025 Year End Invoice - Extra Charges	-1,480.50
42	Barsi Builders	Community Building Project	-8,974.63
43	Suzanne Gaida	December 2025 CAO Contract	-4,319.70
44	M.D. Bighorn	2025 911 Dispatch Fees	-312.48
Total 310-120 · BANK - TD CANADA TRUST			-61,368.01
Total CASH AND INVESTMENTS			-61,368.01
TOTAL			-61,368.01

12:31 PM

2026-02-04

Accrual Basis

**Summer Village of Waiparous
CAO Credit Card
As of 31 December 2025**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>	<u>Balance</u>
Credit Cards				211.63
Credit Card - CAO				211.63
2025-11-01	Adobe	Adobe Subscription November 2025	27.29	238.92
2025-11-05	TD Canada Trust	Annual Cash Back Rebate	-78.32	160.60
2025-11-05	TD Canada Trust	November 6, 2025 Credit Card Payment - CAO	-160.60	0.00
2025-11-07	Cochrane Registries	Waiparous Community Association NUANS & Corporate Search	78.54	78.54
2025-11-07	Staples Canada	Office Suplies - Mouse	61.10	139.64
2025-11-10	Tremar Computers	Computer Cleanup & Disk Transfer	364.29	503.93
2025-11-12	Battery World	New Batteries for the Mobile Speed Sign	316.37	820.30
2025-11-16	Staples Canada	Office Suplies - Printer Cartridges	272.71	1,093.01
2025-11-17	Subway	Dinner - Council Meeting November 17, 2025	69.50	1,162.51
2025-11-19	HostPapa Inc.	Annual Microsoft Office Fees	1,158.57	2,321.08
2025-12-01	Adobe	Adobe Subscription December 2025	27.29	2,348.37
2025-12-04	Canada Post	Stamps	132.94	2,481.31
2025-12-29	TD Canada Trust	December 5, 2025 Credit Card Payment - CAO	-2,481.31	0.00
2025-12-31	Curtis Properties & Landscaping Ltd.	December 2025 Plowing	1,260.00	1,260.00
2025-12-31	Canadian Tire	Gift Cards for Tree Purchases in 2026 from 2025 donations	1,100.00	2,360.00
Total Credit Card - CAO			<u>2,148.37</u>	<u>2,360.00</u>
Total Credit Cards			<u>2,148.37</u>	<u>2,360.00</u>
TOTAL			<u>2,148.37</u>	<u>2,360.00</u>

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	December 2025 Financial Report
Agenda Item:	4.2

RECOMMENDED ACTION

That Council accepts the December 2025 Financial Report as information.

BACKGROUND

Administration will present to Council at all Council meetings a year-to-date report outlining revenues and expenditures for the Operating and Capital Budgets. The attached report is in a new more detailed format for Council to see a line-by-line budget report.

Operating Highlights

- This report shows all revenue & expenses to December 31, 2025
- The \$2,000 transfer from Reserves that was budgeted to fund the Election was not required as the \$1,430 in expenses were able to be absorbed within the approved Budget.
- General Administration Revenue includes an unbudgeted \$1000 payment received from Environment & Climate Change Canada for the use of the land by Waiparous Creek for the Monitoring Tower for 2024 and 2025. The \$500 annual fee will be added to the budget as revenue moving forward.
- The LGFF Operating Grant Payment of \$10,254 was received. This was double the budgeted amount.
- FRIAA and FireSmart Grants and Donations came in at \$107,167 with expenses at \$107,077.
- Council Expenses are underbudget.
- CAO Contract was overbudget due to the contract increase for November and December.
- Professional Fees were underbudget as no legal advice was required in 2025.
- Insurance came in \$574 underbudget.
- Protective Services Repairs and Maintenance is overbudget as a result of the inspection and cleaning of the cistern. The MD of Bighorn contributed 25% of the costs for the inspection and cleaning of the cistern.
- Protective Services Contract came in underbudget. The 2025 budget included an anticipated increase to the Fire Services Contract which was not implemented.
- Policing came in overbudget by \$752.
- Roads Contract Services came in overbudget as a result of plowing services.
- Waste Management came in underbudget as there were less trees to remove this year.
- Recreation & Building Contract Services is \$1,500 underbudget as a result of decreased costs for summer lawn maintenance.
- There are two tax accounts that are outstanding and penalties are being applied.

Overall, the 2025 Operating Budget shows an Unaudited Surplus of \$12,165.

Capital Highlights

- \$85,303 has been spent to date on the Community Hall Project. This covered the design of the electrical system, geotechnical on the site, movement of the power lines, design work and project management to date.

OPTIONS / IMPLICATIONS

Option 1

That Council accepts the December 2025 Financial Report as information.

Option 2

That Council accepts the December 2025 Financial Report as information and provides direction to Administration.

ATTACHMENTS

December 2025 Operating and Capital Budget Report

December 2025 Operating and Capital Budget Report

Revenue	2025 Budget	2025 YTD
Other		
Trans from Operating Reserves	\$ 2,000	\$ -
Tax Penalties & Costs	\$ -	\$ 827
Other Total	\$ 2,000	\$ 827
General Administration		
LGFF Operating Grant	\$ 5,127	\$ 10,254
Other Grants/Fees	\$ -	\$ 1,000
Sale of Goods & Services	\$ 100	\$ 144
General Administration Total	\$ 5,227	\$ 11,398
Protective Services		
FRIAA & Firesmart Grants	\$ 45,000	\$ 104,667
Donations	\$ -	\$ 2,500
Protective Services Total	\$ 45,000	\$ 107,167
Total Income	\$ 52,227	\$ 119,393

Expenses	2025 Budget	2025 YTD
Council		
Expenses	\$ 3,500	\$ 1,646
Honorarium	\$ 1,800	\$ 1,800
Council Total	\$ 5,300	\$ 3,446
General Administration		
CAO Contract	\$ 33,813	\$ 36,120
Professional Fees	\$ 12,800	\$ 11,943
Membership Fees	\$ 1,000	\$ 998
Bank Charges	\$ 100	\$ 64
Expenses	\$ 7,370	\$ 7,548
Election	\$ 2,000	\$ 1,430
Insurance	\$ 5,414	\$ 4,840
Contract Services	\$ -	\$ -
Transfer to Groups	\$ 250	\$ 250
Transfer to Operating Reserves	\$ 1,300	\$ 1,300
Transfer to Capital Reserves	\$ 3,000	\$ 3,000
General Administration Total	\$ 67,047	\$ 67,494

December 2025 Operating and Capital Budget Report

Expenses	2025 Budget	2025 YTD
Protective Services		
Grant Expenses	\$ 45,000	\$ 107,077
Expenses	\$ 600	\$ 265
EOC Goods & Services	\$ 1,200	\$ 800
Contract Services	\$ 11,000	\$ 7,798
Repairs & Maintenance	\$ 300	\$ 3,150
Provincial Police Requisition	\$ 6,005	\$ 6,757
Protective Services Total	\$ 64,105	\$ 125,846
Roads		
Repairs & Maintenance	\$ 1,500	\$ 951
Contract Services	\$ 7,500	\$ 8,400
Roads Total	\$ 9,000	\$ 9,351
Waste Management		
Contract Services	\$ 15,500	\$ 13,839
Waste Management Total	\$ 15,500	\$ 13,839
Planning & Development		
Contract Services	\$ 1,500	\$ 1,410
Planning & Development Total	\$ 1,500	\$ 1,410
Recreation & Building		
Repairs & Maintenance	\$ 3,500	\$ 1,622
Utilities	\$ 2,310	\$ 2,115
Contract Services	\$ 7,000	\$ 5,500
Recreation & Building Total	\$ 12,810	\$ 9,237
Cultural		
Marigold Library	\$ 637	\$ 637
Cultural Total	\$ 637	\$ 637
Total Expense	\$ 175,899	\$ 231,260

Taxes Budgeted/Received	-\$ 123,672	-\$ 124,033
Surplus/Deficit	\$ 0	\$ (12,165)

2025 Capital Budget

	Budget	Project to Date	Funding
Community Building Project	\$ 300,000	\$ 85,303	MSI - \$238,071 CCBF - \$50,000 Capital Reserves - \$11,929
Total	\$ 300,000	\$ 85,303	

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	Administration Update
Agenda Item:	5.1

RECOMMENDED ACTION

That Council accept the Administrative Update as information.

BACKGROUND

Administration will provide a verbal update on Ongoing/Completed Projects including:

- Resident Contacts
- ICF Meeting with MD of Big Horn & SVGL
- Bylaw Infractions
- Development Officer
- Highway 40 Bridge
- Government of Alberta Budget

This report will be included in all meetings to Council apprised of project updates.

OPTIONS / IMPLICATIONS

Option 1

That Council accept the Administrative Update as information.

Option 2

That Council accept the Administrative Update as information and provide further direction.

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	Community Building Project
Agenda Item:	5.2

RECOMMENDED ACTION

That Council accept the Community Building Project Report as information and provide direction on budget and plans.

BACKGROUND

Council has been working on options to better utilize the Community Building for events throughout the year. This includes the addition of a separate storage building on site, doing renovations to the existing building and landscaping to provide more parking and seating areas.

To date the following work has been completed:

- The Power design and relocation have been completed by Fortis.
- Geotechnical studies have been completed.
- BRZ has been engaged and has completed the design and construction drawings for the new building and are working to complete design drawings for the existing building renovations.
- The Community was presented with the drawings for the new storage building at the picnic.
- AT had approved the Roadside Construction Permit
- Drawings have been sent to contractors for bids
- Building Permit has been issued for the Storage Building
- Engagement with the Community Association on initial plans for the existing building.

To discuss today:

- Discuss design and budget for existing building
- Council finalizing project budget

Future Work:

- Presentation to the Community on draft design for the existing building for feedback
- Start work on new storage building in the spring
- Finalize design for existing building.
- Start work on existing building following new storage building completion

It is anticipated that the construction of the new building will start in the spring of 2026 and the updates to the existing building will start as soon as the new building is completed. It is anticipated everything will be completed by Fall of 2026. Council has set the budget at \$500,000 funded from grants and reserves. Costs for the project to date are \$85,303.

OPTIONS / IMPLICATIONS

Option 1

That Council accept the Community Building Project Report as information and provide direction on budget and plans.

Option 2

That Council provides direction to Administration.

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	2026 Assessment Shift
Agenda Item:	6.1

RECOMMENDED ACTION

That Council accept the 2026 Assessment Report as information.

BACKGROUND

Assessments are legislated under the Municipal Government Act and are prepared on an annual basis. The 2026 assessments are based on the economic conditions of July 1, 2025 and the physical condition of the property as of December 31, 2025. Assessments are completed by the Assessor, reviewed by the Province and then sent to the Village for disbursement to individual property owners. Each property will increase or decrease in assessment based on the criteria for assessment as set out by the Province and used by the Assessor. Overall, the Summer Village of Waiparous' total assessment value has increased by 2.6%. Of this total, the taxable property assessment total value has increased 2.8%, this includes an increase of 3.4% value in properties with structures and a decrease of 16.8% value in vacant properties. Exempt properties (municipally owned) assessment total value has decreased 0.4%.

Assessment Year	Total Assessed Value	Total Taxable Assessed Value	Total Exempt Assessed Value
2025	\$49,950,950	\$47,104,830	\$2,846,120
2026	\$51,244,690	\$48,410,020	\$2,834,670
% Increase	2.6%	2.8%	-0.4%

The 2026 Assessment Notices will be mailed February 25. There is a 60-day appeal period for residents to appeal their assessment that begins once the notices are sent out. The final date for filing a complaint is May 4. The Assessor is available for individual residents to contact during the 60-day period to discuss their assessments in detail.

FINANCIAL IMPLICATIONS

Assessment values are used for property tax calculations in May. A percentage increase or decrease in individual property assessments does not equate to an equal percentage increase or decrease in individual property taxes.

OPTIONS / IMPLICATIONS

Option 1

That Council accept the 2026 Assessment Report as information.

Option 2

That Council accept the 2026 Assessment Report as information and provide further direction.

ATTACHMENTS

2026 Assessment Summary Report



Assessment Summary

Assessment Year: 2025

Municipal Assessment

<u>Code</u>	<u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
1	Residential Improved	71	T	22,166,600	24,937,390	0	47,103,990
2	Residential Vacant	5	T	1,306,030	0	0	1,306,030
Taxable Total:		76		23,472,630	24,937,390	0	48,410,020
Sub Total:		76		23,472,630	24,937,390	0	48,410,020
<u>Code</u>	<u>Description</u>	<u>Records</u>	<u>Status</u>	<u>Land</u>	<u>Impr.</u>	<u>Other</u>	<u>Total</u>
5	Exempt	7	E	2,740,670	94,000	0	2,834,670
Exempt Total:		7		2,740,670	94,000	0	2,834,670
For Municipal Assessment:		83		26,213,300	25,031,390	0	51,244,690

Grand Totals

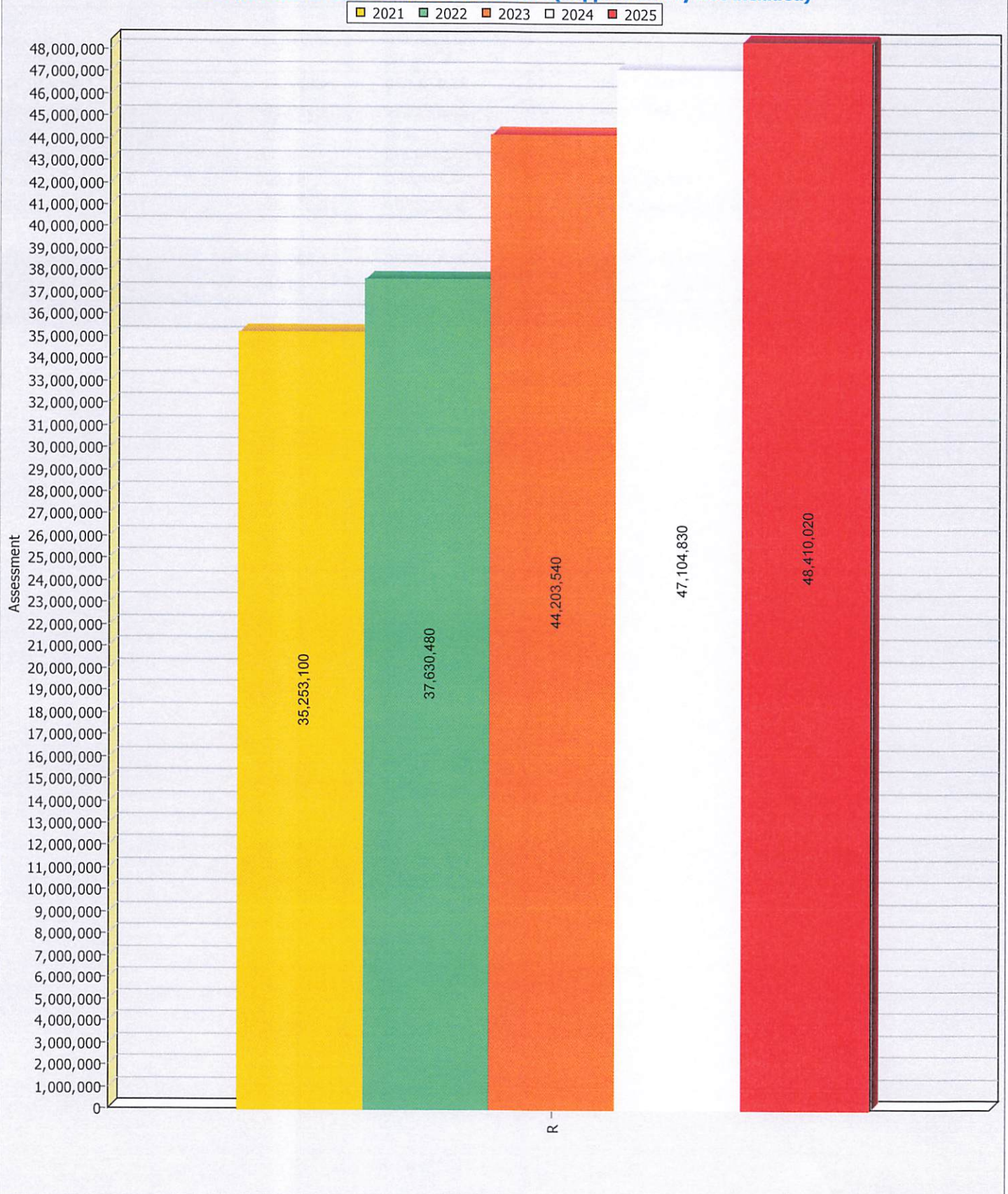
Taxable Total:		76		23,472,630	24,937,390	0	48,410,020
Exempt Total:		7		2,740,670	94,000	0	2,834,670
Parcels: 83		83		26,213,300	25,031,390	0	51,244,690



Assessment Summary

Assessment Year: 2025

Comparison of total taxable assessment (Supplementary not included)



Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	Marigold Library Systems Revised Agreement and Fee Schedule
Agenda Item:	6.2

RECOMMENDED ACTION

That Council direct Administration to sign and submit the Marigold Library Systems Revised Agreement and Schedule C Requisition for Marigold Library System for 2027, 2028 and 2029.

BACKGROUND

The Summer Village of Waiparous is a member of the Marigold Library Systems. This allows residents to access their collection at participating libraries in the area with a library card from that library. Cochrane and Exshaw Libraries are both Marigold Library System Members that village residents can access. The Marigold Library System also operates the Benchlands Book Deposit at the Ghost River Firehall where residents can stop and borrow books, no library card required. As well there is online services offered to residents of member municipalities.

To continue to have these services available, the Summer Village of Waiparous will need to sign the revised agreement and the Schedule C Requisition for Marigold Library System. Rates are charged based on a per capita basis. In 2026 the Summer Village of Waiparous will pay \$11.46 for 57 residents totalling \$653.22. The increase to fees in 2027 will result in approximately a \$3.50 increase with an additional increase of \$4.00 in 2028 and an additional \$10.25 in 2029 if the population stays the same. The population used is from the 2021 Federal Census and a new Federal Census is scheduled to be completed in 2026.

OPTIONS / IMPLICATIONS

Option 1

That Council direct Administration to sign and submit the Marigold Library Systems Revised Agreement and Schedule C Requisition for Marigold Library System for 2027, 2028 and 2029.

Implications: Residents will continue to have access to the Marigold Library System.

Option 2

That Council direct Administration to not sign and withdraw from the Marigold Library Systems.

Implications: A 12-month notice is required by the Library Act. Residents will no longer have access to the Marigold Library System.

Option 3

That Council provides further direction.

ATTACHEMENTS

Marigold Library Systems Revised Agreement – Redline Version

Schedule C Requisition for Marigold Library System for 2027, 2028 and 2029 – Redline Version



An Agreement
by and between
the parties comprising
Marigold Library System

January 1, 1984
Amended January 1, 1995
Amended April 15, 2000
Amended August 2002
Amended November 1, 2002
Amended June 20, 2007
Amended April 22, 2008
Amended August 1, 2008
Amended January 29, 2022
Amended November 26, 2022
Proposed Amended November 22, 2025

Table of contents

	Page
Introduction	2
Name	4
Operation	4
The Marigold Library Board	4
Powers and duties of Library Boards	5
Financial	5
Services provided by Marigold Board	6
Expansion of Marigold	6
Reports	7
Ownership of property	7
Withdrawal and termination	7
Extension	8
Amendment	8
Entire Agreement	8
Execution in Counterpart	8
Authorization of parties to the Agreement	9
Parties to the Agreement	Schedule A
Map of Marigold Library System Boundary	Schedule B
Requisition by the Marigold Board	Schedule C

An Agreement by and between
the parties comprising the
Marigold Library System
(hereinafter referred to as "this Agreement")

This Agreement is made as of the 1st day of January 1984, with amendments to January 29, 2022, between such of the Municipalities, Improvement Districts and Special Areas contained in Schedule A as have appropriately ratified, endorsed and executed this Agreement or terms identical to this Agreement.

BECAUSE the *Libraries Act and Regulation R.S.A. 2000 Chap. L-11*, as amended, hereinafter referred as "*the Act*" provides:

- a) that a Municipality, Improvement District, Special Area, Métis settlement or school authority may enter into an agreement to associate with one or more such organizations to establish, maintain and operate a Library System,
- b) for a Library System board so established to be a corporation as set out in *the Act* and
- c) that the Minister may make a grant upon the establishment of the Library System and may thereafter make annual grants where the Minister decides that the Library System is providing satisfactory service;

AND BECAUSE the Parties to this Agreement:

- a) desire to collaborate to provide enhanced public library service to their residents,
- b) are prepared to jointly finance and operate a Library System service to their residents,
- c) recognize that the most effective way to provide a high quality of library service is through collaboration,
- d) are prepared to support the development and maintenance of public library services through the Library System for the benefit of all parties, including the party that signs this Agreement,
- e) agree that all library materials which are available through their respective Library Service Points shall be Accessible to the residents of all Parties, and
- f) recognize the responsibility of each Party to have a representative fully participating in the management of the Marigold Board.

NOW the Parties to this Agreement agree with each other as follows:

1. Schedules A, B and C are attached to and form part of this Agreement.
2. When used in this Agreement, the terms defined below have the same meaning as they have in *the Act*, unless otherwise defined in this Agreement.
 - a) "Accessible" - library resources shall be available to all residents of the Parties to this Agreement in the same way as to residents served by the Local Library. If use is restricted in a Local Library, the restriction shall apply to all residents in the system.

- b) "Community Library" - Marigold uses the term "Community Library" for those libraries (Library Service Points) located in member municipalities that do not have a Library Board.
- c) "Community Library Incorporated Society" – a Society incorporated or continued under the *Societies Act R.S.A. 2000 Chap.S-14*, that oversees the day-to-day operations and supervision of a library in a Municipality that does not have its own Library Board.
- d) "Governing Board" – Marigold Board is the "Governing Board" for municipalities that have not formed a Library Board as set out in *the Act*. These municipalities have signed this Agreement to become members of Marigold Library System, and in return Marigold Board provides public library services and promotes the value of public libraries to residents in those municipalities. Marigold also complies with the provincial requirements for reporting and for distribution of provincial per capita grants for those municipalities.
- e) "Independent Public Accountant" - a person holding a recognized professional accounting designation such as CPA (Chartered Professional Accountant), CA (Chartered Accountant), CMA (Certified Management Accountant), CGA (Certified General Accountant), or a similarly qualified individual.
- f) "Intellectual Property" – anything created by or on behalf of Marigold which results from intellectual process. Intellectual Property includes, but is not limited to, literary works (any written work intended to provide information, instruction or pleasure), artistic works and computer program files. Such works and information may be stored in any format. Intellectual Property specifically includes Marigold's automated files and databases.
- g) "Intermunicipal Library Board" - a Library Board established pursuant to Part 1.1 of *the Act*.
- h) "Library Board" - a Municipal or Intermunicipal Library Board.
- i) "Library Service Point" – in accordance with *the Libraries Regulation* (hereinafter referred to as "*the Regulation*" under *the Act*, refers to a facility that provides public library services under the control and management of a board.
- j) "Library System" - a Library System established pursuant to Part 2 of *the Act*.
- k) "Local Library" - a Municipal Library, Intermunicipal Library, or a Community Library.
- l) "Minister" - the Minister with authority for public libraries as defined in *the Act*.
- m) "Municipal Library Board" - a Library Board established pursuant to Part 1 of *the Act*.
- n) "Member Municipality" - any incorporated city, town, village, summer village, municipal district, special area, improvement district or any other eligible entity that is or could become a party to this Agreement.
- o) "Personal Property" – any movable or intangible thing that is subject to ownership and not classified as Real Property.
- p) "Real Property" - land and anything growing on, attached to, or erected on it, excluding anything that may be severed without injury to the land. Real property can be either corporeal (ex. soil and buildings) or incorporeal (ex. easements).

Name

3. There is hereby established by Ministerial Order, a Library System known as the Marigold Library Board as set out in Section 14(2) of *the Act*, hereinafter referred to as "Marigold".

Operation

4. The Parties to this Agreement shall maintain and operate Marigold in accordance with *the Act* and any regulations promulgated under *the Act*.
5. The Parties to this Agreement shall provide public library service to all their residents through the Library System as defined by this Agreement.
6. The Parties to this Agreement shall make all library materials and resources belonging to Marigold and local libraries accessible to the residents of all Parties.

The Marigold Library Board

7. The general management, regulation and control of Marigold is vested in and shall be exercised by the Governing Board of Marigold, hereinafter referred to as "Marigold Board", with the powers and duties set out in *the Act*.
8. Where a Municipality is a Party to this Agreement, it shall appoint one member to Marigold Board. The preference for an appointment will be an individual who has an active involvement in the library community such as membership on the Local Library Board.
9. Appointments to Marigold Board shall be made in accordance with *the Act*.
10. Marigold Board shall be governed by *the Act*, this Agreement and the governing documents adopted by Marigold Board.
11. Marigold Board shall establish an Executive Committee of not more than ten (10) persons. That committee shall oversee the general operations of Marigold between Marigold Board meetings and carry out such further activities as may be directed by Marigold Board.
12. Marigold Board shall hire a Chief Executive Officer (CEO) whose responsibility shall be the administration of Marigold. Marigold Board shall fix the compensation and all other terms of employment of the CEO.
13. Marigold Board shall maintain adequate insurance coverage for its property, liabilities and operations.
14. Marigold Board shall cooperate with other libraries, Library Systems, library associations and with the Government of Alberta in the development, maintenance and operation of networks for enhancing public library services.

Powers and duties of Library Boards

15. Each Library Board within Marigold should:
- a) hire such Municipal Library employees as are necessary for the provision of library service to the community,
 - b) act as liaison between their community, their Municipal Council and Marigold Board to communicate Library Board policy and community need,
 - c) in cooperation with Marigold Board, set policies and procedures for the operation of the library including minimum number of library hours, management, use and services,
 - d) cooperate with Marigold Board in implementing system-wide policies,
 - e) submit copies of all library policies, bylaws, goals and objectives and plan of service documents to Marigold Board when updated,
 - f) perform such additional duties as are necessary to operate library service in their community and
 - g) forward a copy of its budget for the current year, a copy of its annual report and audited financial statements for the preceding year to Marigold Board on or before June 30.
16. Marigold Board will act as the Governing Board for any Municipality that does not have a Municipal Library Board or an Intermunicipal Library Board. That relationship will be governed by an agreement between Marigold and any such Municipality.

Financial

17. The fiscal year of Marigold and Marigold Board shall be January 1 to December 31, both dates inclusive, or as may be amended by Marigold Board from time to time.
18. For the purposes of the per capita requisition in paragraphs 19 and 20, the population of a Municipality that is a Party to this Agreement shall be deemed to be the population for the Municipality published by the Government of Alberta for the fiscal year prior to the fiscal year in which the requisition is paid, **as set out in the current Schedule C – Requisition for Marigold Library System.**
19. Each Party to this Agreement shall pay to Marigold Board the annual per capita requisition as set out in the current Schedule C within **one-month 30 days** of the invoice date.
20. Each Municipal Library Board or Intermunicipal Library Board in Marigold shall pay to Marigold Board the annual per capita requisition as set out in the current Schedule C within **one-month 30 days** of the invoice date.
21. Increases or decreases of per capita requisitions in Schedule C constitute an amendment to this Agreement, which shall be passed in accordance with paragraph 42.
22. Residents of Municipalities that do not participate in any Alberta Library System are not eligible to use the services provided by Marigold Board, as outlined in Section 28 of this Agreement.

23. Marigold Board shall keep distinct and regular accounts of its receipts, payments, credits, assets and liabilities and shall have these accounts for each fiscal year audited by an Independent Public Accountant. Such accounts shall be kept in accordance with generally accepted accounting practices as defined by the Canadian Accounting Standards for Not-for-Profit Organizations (ASNFPPO).
24. Marigold Board shall cause audited financial statements for each fiscal year to be prepared and presented by an Independent Public Accountant by the last day of April in the year following the fiscal year to which they relate, and to be presented to Marigold Board at the Annual General Meeting.
25. Marigold Board may apply for any grants for which it is eligible.
26. Any Party not having a Municipal Library Board or an Intermunicipal Library Board authorizes Marigold Board to apply for provincial operating grants on their behalf in accordance with government regulations.

Services provided by Marigold Board

27. Subject to the provisions of *the Act* and *the Regulation* and subject to the provisions of this Agreement, Marigold Board shall manage and control Marigold by organizing, promoting and maintaining comprehensive and efficient library services.
28. Marigold Board shall equip, establish and maintain Library System service for the residents of the Parties to this Agreement and the services provided shall include:
 - ~~a) IT network and infrastructure support, including network management, threat protection, help desk support, equipment installation and servicing, email, website hosting and IT consultation services,~~
 - ~~b) bibliographic services, including central ordering, cataloguing and processing and shared catalogue,~~
 - ~~c) physical and virtual materials and collections, including materials allocation, interlibrary loans and digital/online resources,~~
 - ~~d) consultation services, including professional consultation, training and continuing education,~~
 - ~~e) delivery and resource sharing,~~
 - ~~f) marketing and advocacy,~~
 - ~~g) programming support, including support for summer reading programs and program kits,~~
 - ~~h) discount ordering of materials, supplies and equipment,~~
 - ~~i) direct services to Marigold residents, including book deposits, mail delivery of requested materials and access to Library Lending Lockers.~~
 - a) Information technology services
 - b) Resource sharing support for library collections
 - c) Library collection services
 - d) Programming services
 - e) Communications and marketing services
 - f) Professional support and training services

The provision of library services will be defined in Marigold Library Board policy.

Expansion of Marigold

29. The Parties to this Agreement agree that any eligible entity within the boundaries of Marigold as set out in *the Regulation* may become a Party to this Agreement and a member of Marigold Board by:
 - a) signing an agreement with Marigold Board incorporating the terms and conditions of this Agreement as amended, and

- b) adhering to policy concerning terms and conditions for integrating library services for acceptance of new or returning Parties to this Agreement, and
 - c) receiving the approval of the Minister.
30. Admission and the date of admission shall be determined by Marigold Board.
31. Any Party to this Agreement admitted to Marigold after April 1 in any year shall pay a share as determined by Marigold Board of the annual requisition within 30 days of the date of admission.

Reports

32. Marigold Board shall present an annual report on the previous year's operations to the council and to the Library Board of each Member Municipality and to the Minister within 60 days after the Annual General Meeting of Marigold Board.
33. Marigold Board shall provide a copy of the financial statements prepared and certified by the Independent Public Accountant. Copies will be prepared and sent to each Member Municipality and to the Minister within 60 days of passing by Marigold Board.

Ownership of Property

34. Marigold owns the Real and Personal Property (including Intellectual Property rights) paid for or created by Marigold in Marigold's Municipal Libraries and Community Libraries.
35. All books, periodicals and library materials transferred to a member library's collection remain the property of that library's Library Board unless they are sent to Marigold for withdrawal or other disposition. Marigold insures the physical collection at member libraries.
36. All books, periodicals and library materials transferred to a Community Library's collection remain the property of the Member Municipality unless they are sent to Marigold for withdrawal or other disposition. Marigold insures the physical collection at Community Libraries.

Withdrawal and Termination

37. Any Party to this Agreement may withdraw from this Agreement in accordance with *the Act*. Any notice of withdrawal shall be received by Marigold Board by December 31 of any year to be effective at the end of Marigold's next fiscal year. If a Party to this Agreement gives notice to withdraw, Marigold Board shall, not later than ninety (90) days prior to the effective date of withdrawal, provide in writing to the council and Municipal Board as appropriate, an appraisal of the expected effects on library services to the residents of the Municipality concerned. Marigold Board may request a reconsideration of the notice to withdraw.
38. If a Party to this Agreement withdraws from this Agreement pursuant to *the Act*, that Party shall be deemed to have forfeited any right, title or interest in the assets of Marigold Board, including Marigold Board's Real and Personal Property of any nature.
39. Marigold Board may expel any Party hereto from this Agreement for substantial misconduct or breach of this Agreement upon motion by the Executive Committee. At least 60 days written notice stating specific grounds for the motion shall be delivered to all the Parties to this Agreement and all Library Boards and be voted upon at the next General meeting after the notice period has expired. The motion shall be passed only upon a majority comprising 75% of Marigold Board members in attendance at said meeting.

Extension

40. The provisions of this Agreement shall be binding upon the Parties to this Agreement and any of their successors.
41. A separate contract may be negotiated by Marigold Board with any eligible non-member entity to acknowledge the different administrative and funding procedures and to define the type and extent of library service to be provided, as negotiated and approved by Marigold Board.

Amendment

42. This Agreement shall be amended by a motion for amendment passed by Marigold Board. Such amendment shall be effective upon receipt by Marigold Board of written notification from 60% of the Parties to this Agreement representing 60% of the people living within the boundaries of Marigold that they so authorized such amendment. The Parties to this Agreement shall conform to such amendment upon notification from Marigold Board that the amendment is in effect.

Entire Agreement

43. This Agreement, including all schedules appended, constitutes the entire Agreement between the Parties with respect to the subject matter and all prior Agreements, representations, statements, negotiations and undertakings by and between the Parties to this Agreement are superseded hereby.

Execution in Counterpart

44. This Agreement may be executed in counterpart and all the executed counterparts together shall constitute this Agreement.

IN WITNESS THEREOF the undersigned being one of the Parties set out in Schedule A to this Agreement has duly executed this Agreement.

(Member Municipality)

Authorized Signature

Date

Print Name and Title

Seal:

Municipal Library Board or Intermunicipal Library Board* (City, Town, Village)

Authorized Signature

Date

Print Name and Title

*A Municipal Library Board or Intermunicipal Library Board is established pursuant to *the Act*.

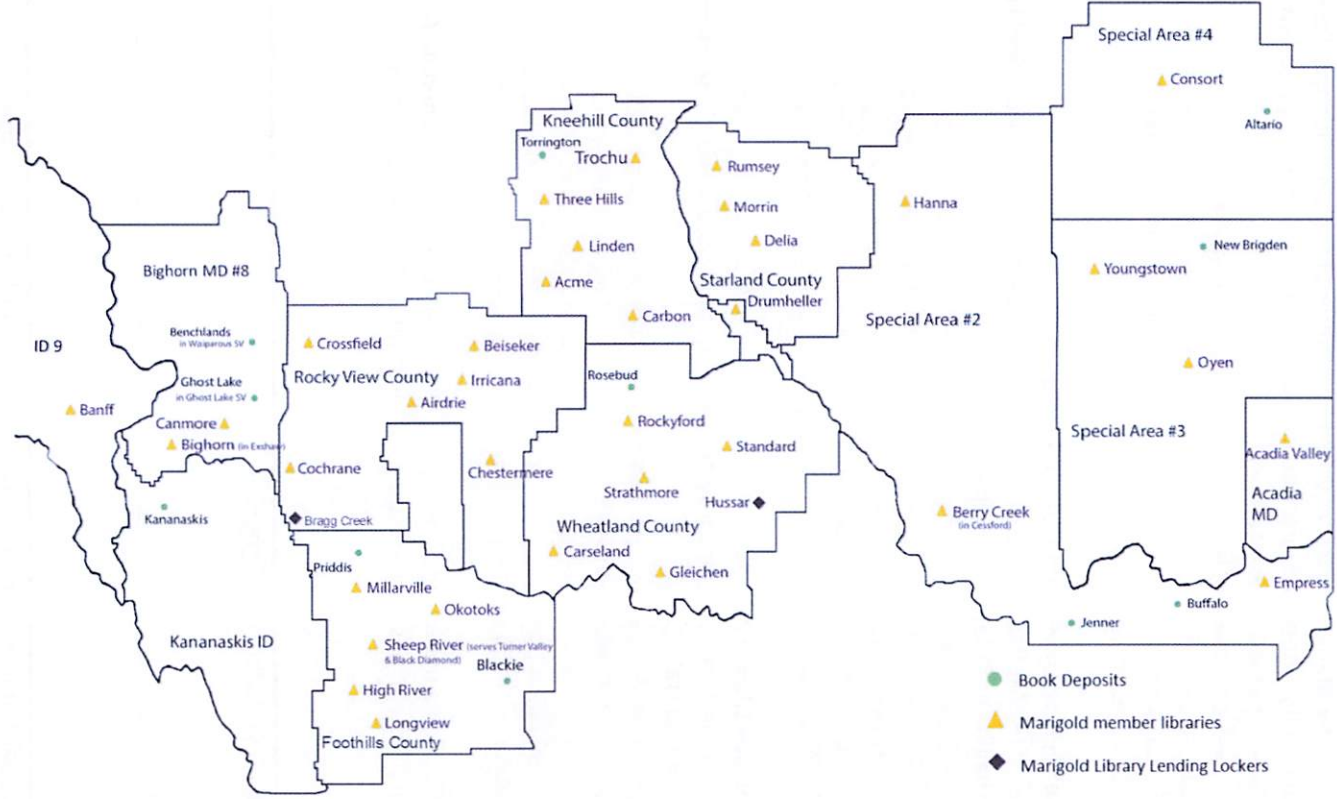
Schedule A

Parties which shall be admitted to Marigold Library System:

1. Council of the Municipal District of Acadia ~~#34~~
2. Council of the Village of Acme
3. Council of the City of Airdrie
4. Council of the Town of Banff
5. Council of the Village of Beiseker
6. Council of the Municipal District of Bighorn ~~#8~~
- ~~7. Council of the Town of Black Diamond~~
- ~~8.~~ 7. Council of the Town of Canmore
- ~~9.~~ 8. Council of the Village of Carbon
- ~~10.~~ 9. Council of the City of Chestermere
- ~~11.~~ 10. Council of the Town of Cochrane
- ~~12.~~ 11. Council of the Village of Consort
- ~~13.~~ 12. Council of the Town of Crossfield
- ~~14.~~ 13. Council of the Village of Delia
14. Council of the Town of Diamond Valley
15. Council of the Town of Drumheller
16. Council of the Village of Empress
17. Council of Foothills County
18. Council of the Summer Village of Ghost Lake
19. Council of the Town of Hanna
20. Council of the Town of High River
21. Council of the Village of Hussar
22. ~~I.D. Improvement District #9 Banff (The Minister of the Department of Municipal Affairs)~~
23. Council of the Town of Irricana

24. Kananaskis Improvement District (~~The Minister of Tourism, Parks and Recreation~~)
25. Council of Kneehill County
26. Council of the Village of Linden
27. Council of the Village of Longview
28. Council of the Village of Morrin
29. Council of the Village of Munson
30. Council of the Town of Okotoks
31. Council of the Town of Oyen
32. Council of the Village of Rockyford
33. Council of the County of Rocky View #44
34. Special Areas #2, #3 and #4 (~~Special Areas Board~~) (~~The Minister of the Department of Municipal Affairs~~)
35. Council of the Village of Standard
36. Council of Starland County
37. Council of the Town of Strathmore
38. Council of the Town of Three Hills
39. Council of the Town of Trochu
- ~~40. Council of the Town of Turner Valley~~
- ~~41.~~40. Council of the Village of Veteran
- ~~42.~~41. Council of the Summer Village of Waiparous
- ~~43.~~42. Council of Wheatland County
- ~~44.~~43. Council of the Village of Youngstown

MARIGOLD LIBRARIES, BOOK DEPOSITS AND LIBRARY LENDING LOCKERS



Map of Marigold Boundary

Schedule B

Schedule C
Requisition for Marigold Library System

Attached to and part of this Agreement by and between the Parties comprising the Marigold Library System.

Part I For those Municipalities without Library Boards

The contributions to the Marigold Library System by Counties, Municipal Districts, Special Areas, Improvement Districts, or any other Municipality without a Library Board shall be as follows for the period stated:

- ~~2025 — \$11.18 per capita paid to the Marigold Library System~~
- ~~2026 — \$11.46 per capita paid to the Marigold Library System~~
- 2027 \$11.52 per capita paid directly to the Marigold Library System
- 2028 \$11.59 per capita paid directly to the Marigold Library System
- 2029 \$11.77 per capita paid directly to the Marigold Library System

Part II For those Municipalities with Library Boards

The contributions to the Marigold Library System by Municipalities having Municipal Library Boards or Intermunicipal Library Boards* shall be as follows for the period stated:

- ~~2025 — \$6.59 per capita to be paid directly to the Marigold Library System~~
- ~~2026 — \$6.75 per capita to be paid directly to the Marigold Library System~~
- 2027 \$6.92 per capita to be paid directly to the Marigold Library System
- 2028 \$7.09 per capita to be paid directly to the Marigold Library System
- 2029 \$7.27 per capita to be paid directly to the Marigold Library System

Part III For Municipal Library Boards

The contributions to the Marigold Library System by Municipal Library Boards or Intermunicipal Library Boards* shall be as follows for the period stated:

- ~~2025 — \$4.50 per capita to be paid directly to the Marigold Library System~~
- ~~2026 — \$4.50 per capita to be paid directly to the Marigold Library System~~
- 2027 \$4.50 per capita to be paid directly to the Marigold Library System
- 2028 \$4.50 per capita to be paid directly to the Marigold Library System
- 2029 \$4.50 per capita to be paid directly to the Marigold Library System

IN WITNESS THEREOF, the undersigned being one of the Parties set out in Schedule A - Parties which shall be admitted to Marigold Library System, has duly executed this amendment to the Agreement:

(Member Municipality) Authorized Signature Date

Print Name and Title _____ (Seal)

(Member Library Board or Intermunicipal Library Board*) Authorized Signature Date

Print Name and Title _____

Retain one copy for your files and forward one original copy signed by both parties to Marigold Library System.

Population: On August 24, 2024, the Marigold Board approved the motion for Schedule C levy rates: To apply the Municipal Affairs population from April 1 of the year preceding the fiscal year.

*Established pursuant to the Province of Alberta *Libraries Act and Regulation R.S.A. 2000 Chap. L-11.*

DRAFT

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	16 Forestry Trail Encroachment
Agenda Item:	6.3

RECOMMENDED ACTION

That Council directs Administration to send a letter acknowledging and allowing the encroachments at 16 Forestry Trail to remain in their present location with the caveat that should the Village require the lands in the future, the owner will be required to remove the encroaching structures and that no rebuild, replacement, additions or remodelling of the structures can occur in their current location.

BACKGROUND

16 Forestry Trail is currently for sale. As part of the sale due diligence, the realtor reached out to Administration in regard to the encroachment of the deck and the shed onto public lands. They are requesting that the Village allow these structures to remain in their current location.

In doing some background research, Administration has determined that these structures have been in place for over 30 years. In 1996, Council allowed the structures to stay in place with the caveat that future Councils may require them to be removed if there is a need for the land in the future and that no rebuild, replacement, additions or remodelling can occur in its current location.

OPTIONS

Option 1

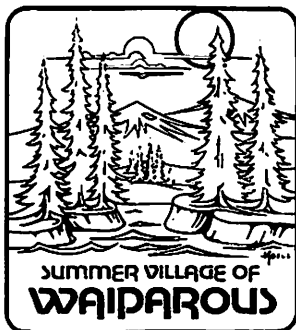
That Council directs Administration to send a letter acknowledging and allowing the encroachments at 16 Forestry Trail to remain in their present location with the caveat that should the Village require the lands in the future, the owner will be required to remove the encroaching structures and that no rebuild, replacement, additions or remodelling of the structures can occur in their current location.

Option 2

That Council directs Administration to send a letter requiring the owners of 16 Forestry Trail to remove the structures.

ATTACHMENTS

August 15, 1996 Letter & Real Property Report



August 15, 1996

Baker & Mabbott
Cochrane, Alberta

Attention: Diane

Re: Lot 6 Block 6 Plan 1368 JK

Both myself and Council have had an opportunity to review the Real Property Report dated July 15, 1996. As discussed in previous conversations, both the rear deck and the shed are encroaching into the Community Reserve Lot C2 Plan 1368 JK. As the Summer Village has no legal authority to approve the encroachment, I can only note that Council acknowledges the encroachment and does not plan to issue a demolition order to the property owner. Council is of the opinion that the deck and shed can remain in their present locations provided no further additions, remodeling, replacement or rebuild of either structure may occur unless the action results in the structure conforming with the Land Use Bylaw. (Please note that this is the opinion of the present Council which in no way binds future Councils.)

It has also been noted from the survey that both side yards and the rear yard setback of the principal dwelling do not conform with the Land Use Bylaw. Under the provisions of the Land Use Bylaw, the principal dwelling is considering nonconforming and shall be permitted to remain in its present location. Modifications will be allowed to the structure provided no alteration or modification is made that would increase the structure's nonconformance with the bylaw.

If you have any questions regarding this letter, please do not hesitate to call me.

Yours truly,

SUMMER VILLAGE OF WAIPAROUS

Sharon Plett
Development Officer

ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT

To: **GODFELLOW**

FILE:

NOTES:

1. Fence lines within 0.2 meters of property line are shown on the property line.
2. Distances are in meters and decimals thereof.
3. Dimensions are to exterior walls of buildings, unless shown otherwise.
4. Statutory Iron Posts found shown thus
5. Fences shown thus

Encumbrances affecting extent of Title:
no such registrations

Date of Survey: July 12, 1995
Date of Title Secured: July 15, 1995
Re: **PLAN 1368 JK BLOCK 6 LOT 6**

M.E. OF REG. ALBERTA

(the "Property")
Certification: I hereby certify that this Report, which includes the attached Plan and related Survey, was prepared and performed under my personal supervision and in accordance with the Values of Good Practice of the Alberta Land Surveyors' Association and supplements thereto. Accordingly within those standards as of the date of this Report, I am of the opinion that:

1. the Plan illustrates the boundaries of the Property, the permanent visible improvements situated thereon (the "improvements"), registered easements, rights-of-way, and other registered instruments affecting the extent of title of the Property;
2. the improvements are entirely within the boundaries of the Property; except eave, shed and eaves on deck encroach as shown;
3. no visible encumbrances exist on the Property from any improvements on an adjoining property;
4. no visible encumbrances exist on registered easements, rights-of-way or other registered instruments affecting the extent of property;

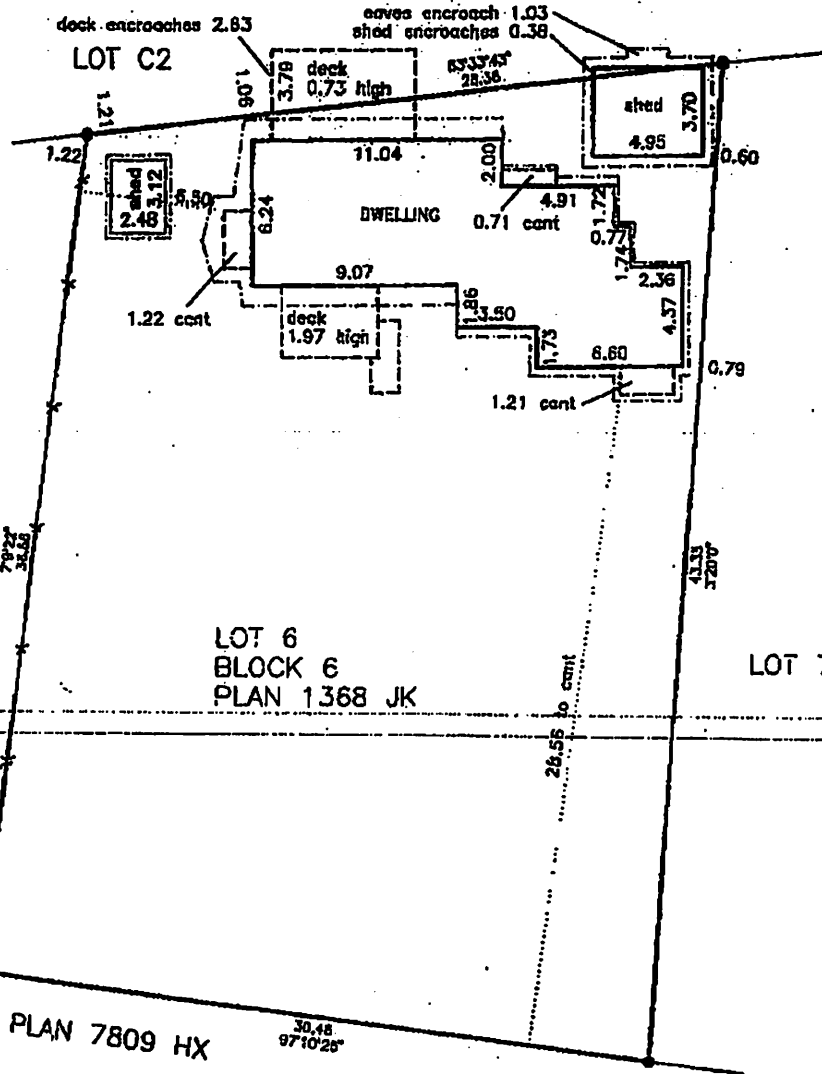
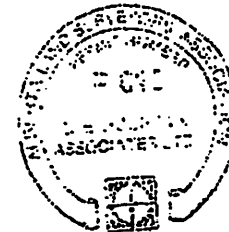
Purpose: This Report and the related Plan and Survey have been prepared and performed only for the benefit of the Client, the Client's purchaser (if this was prepared to facilitate a sale) and any of their legal advisors and lenders/mortgagees. Copying is permitted only for the benefit of those parties. Where applicable, registered easements, utility rights-of-way, and other registered instruments affecting the extent of the property have been shown on the attached Plan. Unless otherwise shown, property corner markers have not been placed during the Survey for this Report. The Plan should not be used to establish property boundaries due to the high degree of risk of the user making an error in measurement.

Dated at Calgary, Alberta
July 15, 1995

G. E. Hooper, A.L.S.

G.E. HOOPER & ASSOCIATES LTD.
ALBERTA LAND SURVEYOR
208 2725 37 AVE. N.E.
CALGARY, ALBERTA T1Y 5R9
© Gerald E. Hooper, 1995 (403) 261 5014
FILE NO: 3225 FAX 933 4280

SCALE 1:250
METRE



07/29/95 13:03 9303 932 3087 RLEPAGE COCHRANE 002

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	Renewed Police Funding Model
Agenda Item:	6.4

RECOMMENDED ACTION

That Council receive the Renewed Police Funding Model Report as information.

BACKGROUND

The Government of Alberta has renewed the Police Funding Model effective April 1, 2026. They are changing how the contribution for municipalities with less than 5,000 residents are calculated as well as increasing the percentage of contribution from municipalities to 30%. The increase will happen over 5 years, with the formula changing in the third year of the five-year percentage increase. The formula will be changed to reduce the weight of property assessment and increase the weight of occurrences.

Administration requested a preliminary 5-year estimate from the Province to assist with annual budgeting. The chart below shows the anticipated increases each year:

Year	Percentage of Costs	SVW Costs
2024	not provided	\$5,719 (actual)
2025	Approx. 19%	\$6,757 (actual)
2026	22%	\$8,835 (estimate before modifiers)
2027	24%	\$10,409 (estimate before modifiers)
2028	26%	\$12,470 (estimate before modifiers)
2029	28%	\$14,843 (estimate before modifiers)
2030	30%	\$17,960 (estimate before modifiers)

New modifiers that will be applied include a vacancy modifier to provide a discount for municipalities with a higher-than-average detachment vacancy and a Population Density Subsidy for municipalities with low density. Both modifiers should apply to the SVW each year, but there is no indication of how it will impact costs.

FINANCIAL IMPLICATIONS

As indicated above the 5 year preliminary increase to the budget from 2025 to 2030 is \$11,203. Currently a 1% tax increase equates to approximately \$1,200 so the increase for policing alone over the 5 years could increase taxes by 9.3%.

OPTIONS / IMPLICATIONS

Option 1

That Council receive the Renewed Police Funding Model Report as information.

Option 2

That Council receive the Renewed Police Funding Model Report as information and provide further direction to Administration.

ATTACHMENTS

Renewed Police Funding Model Preliminary 5-year Estimate
Renewed Police Funding Model information for Municipalities

Renewed Police Funding Model Preliminary 5-year Estimate for Summer Village of Waiparous

Thank you for connecting with the Police Funding Model team and for providing a designated contact to receive your estimated municipal contributions under the renewed Police Funding Model (PFM). Based on the most recent data available to the ministry, we have prepared a preliminary five-year estimate to assist with your municipal budget process for PFM costs moving forward, effective April 1, 2026.

It is important to note that the estimate provided is an approximation. Final amounts payable under the renewed PFM will be based on current data when calculations are completed each March.

Fiscal year	Percentage	Municipal Share before modifiers
2026–27	22%	\$8,834.96
2027–28	24%	\$10,409.19
2028–29	26%	\$12,470.20
2029–30	28%	\$14,842.78
2030–31	30%	\$17,959.72

Important Notes:

- This preliminary estimate for Summer Village of Waiparous is provided for budget planning purposes only.
- All figures are subject to revision.
- Base cost calculations are derived from 2024–25 PPSA frontline policing actuals, with an assumed year-over-year increase of 8% applied to PPSA frontline policing costs.
- The five-year projection is based on Municipal Affairs 2024–25 population data, equalized assessment values, preliminary RCMP occurrence statistics, and RCMP hard vacancy rates. Final invoiced amounts will reflect updated data as it becomes available.
- Modifications to the base formula will be implemented in phases: the weighted occurrences factor will take effect on April 1, 2028, with full model implementation completed by April 1, 2030.

Please contact the PFM team at abpfm@gov.ab.ca if you require any clarification regarding these estimates.

Renewed Police Funding Model

Information for municipalities

Overview

The Province of Alberta has *renewed* the Police Funding Model (PFM) following comprehensive engagement with municipal stakeholders. The renewed PFM and the amended Police Funding Regulation will be effective **April 1, 2026**. The renewed model introduces key changes designed to improve fairness, transparency and sustainability in how frontline policing costs are shared.

Under the *Police Act*, the Government of Alberta is responsible for ensuring adequate and effective policing services across Alberta. The PFM redistributes a portion of frontline costs to municipalities receiving Royal Canadian Mounted Police (RCMP) services under the Provincial Police Service Agreement (PPSA).

Key Changes

- Phased 5-year implementation
- Costs based on actual expenses
- New formula weights
- New vacancy modifier
- Population density subsidy
- Phased-in occurrence data
- Enhanced annual reporting

Cost-sharing structure

Municipal contributions will gradually increase to **30 per cent** over a five-year phased implementation, providing municipalities time to plan and budget accordingly. Contributions will be based on actual frontline policing costs from the most recently completed fiscal year.

Year	Fiscal Year	Contribution
Year 1	2026-27	22%
Year 2	2027-28	24%
Year 3	2028-29	26%
Year 4	2029-30	28%
Year 5+	2030-31+	30%

Ministerial Regulatory Discretion

The Minister will have discretion to:

- Cap costs to ensure predictability
- Determine frontline costs to help prevent distortions
- Provide specific discounts to address large increases

Base Formula

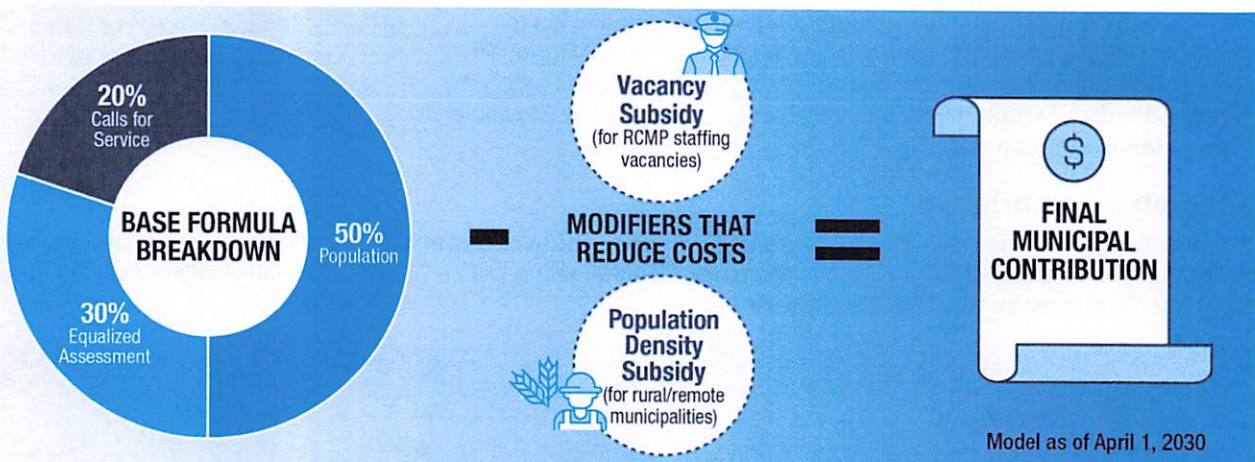
The weight of equalized assessment will be decreased, and weighted occurrences has been added to provide a more direct link to actual policing demand. In the first two years of the new PFM, equalized assessment and population will continue to be weighted at 50%. For years three and beyond, the final formula will account for occurrences as follows:

- April 1, 2028: 45% assessment, 5% occurrence
- April 1, 2029: 40% assessment, 10% occurrence
- April 1, 2030: 30% assessment, 20% occurrence

Questions can be directed to Public Safety and Emergency Services at: abpfm@gov.ab.ca

Revised modifiers and subsidies

<p>Modifiers removed:</p> <ul style="list-style-type: none"> • Crime Severity Index (CSI) • Detachment Subsidy <p>Shadow population – revised:</p> <p>Eligible shadow population is now subtracted directly from total population rather than applied as a separate subsidy.</p>	<p>New Modifiers Introduced:</p> <p>Vacancy Modifier</p> <p>Discounts for municipalities with higher-than-average detachment vacancies, reflecting reduced service levels.</p> <p>Population Density Subsidy</p> <p>Reduced contributions for municipalities with significantly lower density, recognizing rural and remote policing challenges.</p>
--	---



NOTE: Graphic depicts model at full implementation in 2030. Weighted occurrences will be phased in over five years as outlined above under Base Formula.

Transparency, Reporting & Reinvestment

A new annual reporting process will be led by the province, with opportunities for collaboration with the Provincial Police Advisory Board (PPAB), providing municipalities with clear insight into fund allocation. The PPAB—representing municipalities under 5,000, municipal districts and counties of any population and Metis Settlements—continues to provide valued input on provincial policing priorities and strategic and community safety plans. Funds collected through the PFM will contribute to the PPSA’s ongoing costs and future growth, ensuring sustained investment in frontline capacity.



Annual contributions

Each year, municipalities will receive a statement outlining their contribution amount for that fiscal year. This amount reflects all applicable modifiers—no separate adjustments are required.

Summary: What this means for your municipality

The renewed PFM represents a more equitable approach to cost sharing. Key benefits include:

- Predictability – through phased implementation and ministerial discretion
- Fairness – via a revised formula reflecting demand and capacity
- Recognition – of local circumstances through new modifiers
- Transparency – through enhanced annual reporting

Municipal shares are calculated using the formula, adjusted by applicable modifiers and communicated annually.

Questions can be directed to Public Safety and Emergency Services at: abpfm@gov.ab.ca

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	Committee Reports
Agenda Item:	7.0

RECOMMENDED ACTION

No formal action required – Verbal Update.

BACKGROUND

The Summer Village of Waiparous has standing Council committees and the GWTA. The Council representative on each committee provides verbal reports at Council meetings to keep all of Council informed.

- FireSmart & Public Works – Councilor Parker
- Emergency Services – Mayor Wauthier
- GWTA – Deputy Mayor LeBlanc

A summary of the report and any actions coming out of these reports will be recorded in the meeting minutes.

Summer Village of Waiparous Council Report

Meeting:	Regular Council
Meeting Date:	February 9, 2026
Originated By:	Suzanne Gaida, CAO
Title:	Closed Session ~ Exception under Section 29(1)(c), of the Access to Information Act ~ Advice from Officials
Agenda Item:	8.1

BACKGROUND

Closed Session ~ Exception under Section 29(1)(c), of the Access to Information Act ~ Advice from Officials ~ positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the Government of Alberta or a public body, or considerations that relate to those negotiations.